

CITY OF SAN BERNARDINO – REQUEST FOR COUNCIL ACTION

From: Barbara Pachon, Finance
Director

Subject: Resolution approving and adopting the Final Budget for FY 2001-2002 and establishing the City's Appropriation Limit as required by Article XIII B of the California State Constitution.

Dept: Finance

ORIGINAL

Date: 7/5/01

Synopsis of Previous Council Action:

July 10, 2000	Resolution 2000-209 adopted (approving FY 2000-2001 Final Budget and establishing the FY 2000-2001 Appropriation Limit)
June 6, 2001	Council Meeting to discuss FY 2001-2002 Budget.
June 14, 2001	Council Meeting to discuss FY 2001-2002 Budget
June 21, 2001	Council Meeting to discuss FY 2001-2002 Budget
June 26, 2001	Council Meeting to discuss FY 2001-2002 Budget

Recommended motion:

Adopt Resolution.

Signature

Contact person: Barbara Pachon, Director of Finance

Phone: 5242

Supporting data attached: staff report, schedules A-K

Ward: _____

FUNDING REQUIREMENTS: **Amount:** see attached schedules

Source: (Acct. No.) see attached schedules
(Acct. Description)

Finance:

[Handwritten Signature]

Council Notes:

7/9/01

Agenda Item No.

31

STAFF REPORT

SUBJECT:

Resolution approving and adopting the final budget for Fiscal Year 2001-2002 and establishing the City's Appropriation Limit as required by Article XIII B of the California State Constitution.

BACKGROUND:

On June 26th 2001, the Mayor and Common Council approved the FY 2001-2002 Preliminary Budget Document with adjustments as discussed during the Council budget meetings. These adjustments are itemized and described on attachment "A." Exhibits B-G are summary schedules of revenues, expenditures, and transfers for the General Fund and all other funds. Schedule H lists all changes in staffing that were either incorporated into the Preliminary Budget or approved during budget deliberations.

Article XIII B of the California State Constitution requires that the Mayor and Council establish an annual "Appropriation Limit" by resolution. The Appropriation Limit cannot be calculated until the final budget is approved. Additionally, once the final budget is approved, the appropriate salary and position control resolutions need to be updated, if necessary.

Accordingly, attached for the approval of the Mayor and Common Council is a resolution formalizing the adoption of the Final Budget for FY 2001-2002; establishing the City's 2001-2002 Appropriation Limit as required by Article XIII B of the California State Constitution (Attachments I – K explain the Appropriation Limit calculations); and updating Position Control Resolution 97-244 and Salary Resolution 6413 to reflect changes made to budgeted positions during budget development.

Changes to the Preliminary Budget Document

In early June, the Mayor and Council were presented with the FY 2001-2002 proposed budget that reflected a General Fund budget surplus (unreserved/undesignated) of \$3,404,600, and a proposed contribution of \$3 million to the budgeted reserve. At the June 26th Council Meeting, the Mayor and Council approved utilizing the \$3,404,600 surplus and reducing the contribution to the budgeted reserve by \$129,100 to expand programs as outlined in attachment "A" and discussed below:

(Additional detailed information regarding these programs was distributed to the Mayor and Council at the June 14th and June 21st budget hearings)

- **Animal Control Department**– Four (4) part-time Animal License Checker positions were added to the Animal Control Department to assist the department to be more proactive in the enforcement of City animal laws and begin to reverse the upward trend of the stray problem. The cost of the enhanced staffing is estimated to be \$65,800, however this cost will be offset by an estimated increase in revenue of \$105,000.

\$30,000 was included in the Animal Control budget to help support the Humane Society's mobile spay/neuter clinic.

Also added to the Animal Control budget was \$37,200 for the cost of relocating and refurbishing a double-wide trailer that was formerly utilized as a Police sub-station. Animal Control will use the trailer to accommodate their administrative staff.

- City Clerk's Office – One (1) vacant Account Clerk III position and one (1) vacant Deputy City Clerk position were deleted and the savings were used to fund one (1) Typist Clerk III position and one (1) Records Management Coordinator position. The purpose of the reorganization is to better use resources to implement a Citywide Records and Information Management Program and provide more efficient services to customers and City Departments. There is no net cost involved with this staffing reorganization.

The Mayor and Council also approved reducing the Downtown Area Tax by 50%, which will result in a net cost to the General Fund of \$54,700.

- Code Compliance Department – \$100,000 was added to the Code Compliance budget to fund a new "Pocket Parks" program. The purpose of the program is to allow the interim use of vacant land for community benefit and beautification activities. The program would move beyond just cleaning vacant lots to using art, landscaping, and decorative accents.
- Facilities Management Department – One (1) vacant Project Coordinator position and one (1) vacant Senior Custodian position were deleted in order to fund the addition of one (1) Energy Conservation Project Manager position and one (1) Building Maintenance Mechanic position. The addition of the Energy Conservation Project Manager position will allow the Facilities Management Department to focus more proactively on managing City utility usage. The addition of a Building Maintenance Mechanic will improve operations by allowing the Division to be more proactive in basic support services and minimize delayed service for emergency building maintenance requests to City facilities. The net cost to implement this staffing reorganization is \$11,400.

\$260,000 was added to the Facilities Management budget for repairs and refurbishments to various City facilities that were identified as the most critical during the budget process. Planned projects include: carpeting, roof repairs, floor repairs, and security improvements for City Hall; asbestos removal from the Boys & Girls Club; pool improvements for the Delmann Heights Recreation Center; canopy repairs to the Hernandez Recreation Center; replacement chairs for the Police Department; safety repairs to the Galaxy Center gym; kitchen improvements to the North Norton JPA senior center; a scrubber dump station for the Carousel Mall; and light fixture seismic straps for all City facilities.

Also added to the Facilities Management budget was \$28,000 for Animal Control drain improvements and \$22,000 for repairs to the geothermal dog kennel heating system.

\$150,000 was allocated for preliminary design and engineering costs related to the construction of a new Verdemont Fire Station.

- Finance Department – One (1) vacant Administrative Operations Supervisor II position was deleted and the savings used to fund the addition of one (1) Accountant I position. Additionally, the salary range for the Deputy City Treasurer position was upgraded to the level recommended in the classification and compensation study. An Accountant I position can provide the level of technical and financial expertise needed that an Administrative Operations Supervisor cannot. There is no net cost associated with this staffing reorganization.
- Fire Department – One (1) Fire Prevention Officer position and (1) one Dispatcher 1 position were added. The cost of adding the Dispatcher I position will be offset by a reduction in dispatch overtime costs. The cost of the additional Fire Prevention Officer position (and related equipment and supplies) will be offset by the increased revenue this position is expected to generate from increased inspections. There is no estimated net cost to the City for this staffing reorganization.

The Mayor and Council also approved the addition of \$61,000 to the Fire Department budget for safety clothing replacement and washing and other miscellaneous operating expenses.

- Public Services Department (Refuse Division) – One (1) Sanitation Route Supervisor position was added in order to bring the supervisor to employee ratio to a more manageable level. The net cost of this addition is estimated to be \$47,100. This position is funded by the Refuse Fund.

The Mayor and Council also approved increasing the Public Services General Fund budget by \$590,100 for the following:

- \$175,000 for additional contract sidewalk/curb/gutter repairs
- \$100,000 for additional asphalt, and contract asphalt repair
- \$174,000 for additional contract tree trimming
- \$141,100 for contract tree removal/stump grinding/tree replacement

The Sewer Division of the Public Services Department received an increased appropriation of \$100,000 as set aside funds to enhance sewer maintenance services. Specific recommendations regarding this issue will be brought to the Mayor and Council in Fall of 2001. This allocation was in the Sewer Fund and does not impact the General Fund.

- Development Services Department - The following changes were approved as part of the Development Services staffing reorganization. The approved changes will allow the department to continue improving quality of service to the development community as well as continue the department's focus on accelerating the delivery of projects in the Capital Improvement Program (CIP). The net cost for this staffing reorganization is \$83,200:

Deletions: (1) Survey Party Chief; (1) Maintenance Worker II

Upgrades: Survey Party Technician II to Engineering Assistant I
Engineering Aide to Engineering Assistant
City Engineer to Deputy Director/City Engineer

Additions: (1) Senior Engineer; (1) Traffic Electrician II; (1) Secretary

\$180,000 was added to the Development Services budget to increase the allocation for the General Plan Update. \$350,000 for the General Plan Update was included in the Preliminary budget document. This increase brings the total amount budgeted for the General Plan Update to \$530,000.

\$150,000 was also added to the Development Service budget for increased parking at the CYSA soccer facility. These funds will be matched with \$150,000 in CDBG funding, providing a total of \$300,000 available for parking lot improvements.

- Police Department – One (1) Lieutenant position was added to the Police Department for a net cost of \$126,100. The addition of an additional Lieutenant position will enable the department to maintain five (5) area command stations.

The Mayor and Council also approved allocating \$100,000 for the purchase of materials related to the pistol range reconstruction. Labor will be contributed by the Army Corp. of Engineers.

- General Government – During the budget process, the Mayor and Council directed staff to develop a program to offer businesses and residents some relief from the increased UUT (Utility Users' Tax) occurring as a result of higher electric rates. A UUT Summer Rebate Program has tentatively been designed that would allow businesses and residents to receive a portion or all of the UUT that they pay for the months of July and August. \$1.5 million has been set aside for this program.

Also added to the General Government budget at the Mayor's request was \$50,000 for increased Fine Arts funding-specifically for the "Art in Public Places" program.

- Information Services – \$380,000 from the IS Fund's undesignated fund balance was appropriated for various PC, software, and bandwidth upgrades. Specific recommendations will be presented to the Mayor and Council in Fall of 2001.

Changes to the Budgeted Reserve

At the Mayor's direction, the City has been working towards establishing, at a minimum, a General Fund Budgeted Reserve equal to 10% of the total General Fund expenditure

budget. Attachment "A" gives the history and status of the General Fund Budgeted Reserve. The Preliminary Budget document reflected a total Budgeted Reserve of \$9,959,000 at June 30th, 2002. This was based on the assumption that a \$3 million contribution would be budgeted to go into the reserve in FY 2001-2002. During the June 26th budget meeting, the Mayor and Council approved decreasing the contribution to the Budgeted Reserve by \$129,100 (to fund some of the programs discussed above), bringing the revised budgeted reserve total at June 30th 2002 to \$9,829,900.

Changes in Capital Projects

After the Preliminary Budget was printed, Development Services presented a draft version of the City's (5) five-year Capital Improvement Plan (CIP) to the Mayor and Council. Based upon feedback at the Council CIP workshop and further analysis, changes were to more accurately reflect the goals of the Mayor, Council and community. Because the City's FY 2001-2002 Budget document includes the first year of the CIP, the final budget document will be updated to match the information presented to the Mayor and Council in the (5) five-year Capital Improvement Plan (CIP).

FINANCIAL IMPACT:

Total General Fund revenues, transfers-in and beginning fund balance are budgeted at \$113,753,900 for FY 2001-2002. Total expenditures and transfers-out total \$103,924,000 (this assumes \$1.2 million in estimated expenditure savings), leaving a projected General Fund Budgeted Reserve of \$9,829,900 at 6/30/2002. (See attached schedule B for all other funds).

During the budget deliberations with the Mayor and Council, a number of other funding needs were identified that were not included as part of the final adopted budget. The Mayor and Council will be addressing these items in future Council meetings. If additional programs or items are funded by the Mayor and Council, the FY 2001-2002 Adopted Budget will be amended at that time.

RECOMMENDATION:

Adopt resolution.

COPY

Resolution No. _____

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RESOLUTION OF THE CITY OF SAN BERNARDINO APPROVING AND ADOPTING THE FINAL BUDGET OF SAID CITY FOR THE FISCAL YEAR 2001-2002 AND ESTABLISHING THE APPROPRIATION LIMIT FOR THE FISCAL YEAR 2001-2002 FOR SAID CITY IN ACCORDANCE WITH THE PROVISIONS OF DIVISION 9 OF TITLE 1 OF THE CALIFORNIA GOVERNMENT CODE; AND UPDATING POSITION CONTROL RESOLUTION 97-244 AND SALARY RESOLUTION 6413 TO REFLECT PERSONNEL ACTIONS APPROVED AS PART OF THE FISCAL YEAR 2001-2002 ADOPTED BUDGET.

WHEREAS, the Preliminary Annual Budget of the City of San Bernardino for Fiscal Year 2001-2002 as amended and conditioned by orders of the Mayor and Common Council is attached to and incorporated herein as Exhibits A through F; and

WHEREAS, Article XIII B of the Constitution of the State of California as proposed by the Initiative Measure approved by the people at the special statewide election held on November 6, 1979, provides that the total annual appropriations subject to limitation of each local government shall not exceed the appropriations limit of such entity for the prior year adjusted for changes in the cost of living and population except as otherwise specifically provided for said Article; and

WHEREAS, Section 7910 of the Government Code provides that each year the governing body of each local jurisdiction shall, by resolution, establish its appropriations limit for the following fiscal year pursuant to Article XIII B at a regularly scheduled meeting or a noticed special meeting and that fifteen days prior to such meeting, documentation used in the determination of the appropriations limit shall be available to the public; and

WHEREAS, the City Council of the City of San Bernardino wishes to establish the appropriations limit for fiscal year 2001/2002 for the City of San Bernardino.

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1 RESOLUTION OF THE CITY OF SAN BERNARDINO APPROVING AND
2 ADOPTING THE FINAL BUDGET OF SAID CITY FOR THE FISCAL YEAR 2001-
3 2002 AND ESTABLISHING THE APPROPRIATION LIMIT FOR THE FISCAL YEAR
4 2001-2002 FOR SAID CITY IN ACCORDANCE WITH THE PROVISIONS OF
5 DIVISION 9 OF TITLE 1 OF THE CALIFORNIA GOVERNMENT CODE; AND
6 UPDATING POSITION CONTROL RESOLUTION 97-244 AND SALARY
7 RESOLUTION 6413 TO REFLECT PERSONNEL ACTIONS APPROVED AS PART
8 OF THE FISCAL YEAR 2001-2002 ADOPTED BUDGET.

9
10 BE IT RESOLVED BY THE MAYOR AND COMMON COUNCIL OF THE CITY OF
11 SAN BERNARDINO AS FOLLOWS:

12 SECTION 1. That certain document entitled "2001-2002 Preliminary Annual Budget"
13 as amended and conditioned by orders of the Mayor and Common Council, as attached hereto and
14 incorporated herein as Exhibits A through H, is hereby approved and adopted as the 2001-2002
15 Budget of the City of San Bernardino.

16 SECTION 2. That Position Control Resolution 97-244 be updated to reflect the changes
17 in authorized positions (as outlined in the attached Schedule H) that were incorporated in the FY
18 2001-2002 Preliminary Budget or were authorized by orders of the Mayor and Common Council
19 during budget deliberations.

20 SECTION 3. That Salary Resolution 6413 be updated to reflect the changes in
21 authorized salary ranges (as outlined in the attached Schedule H) that were incorporated in the FY
22 2001-2002 Preliminary Budget or were authorized by orders of the Mayor and Common Council
23 during budget deliberations.

24 SECTION 4. That it is hereby found and determined that the documentation used in the
25 determination of the appropriations limit for the City of San Bernardino for fiscal year 2001-2002
26 was available to the public in the Finance Department of said City at least fifteen days prior to this
27 date.

28 SECTION 5. That the Appropriations limit for the City of San Bernardino as established
in accordance with Article XIII B of the Constitution of the State of California is \$190,311,449.

1 RESOLUTION OF THE CITY OF SAN BERNARDINO APPROVING AND
 2 ADOPTING THE FINAL BUDGET OF SAID CITY FOR THE FISCAL YEAR 2001-
 3 2002 AND ESTABLISHING THE APPROPRIATION LIMIT FOR THE FISCAL YEAR
 4 2001-2002 FOR SAID CITY IN ACCORDANCE WITH THE PROVISIONS OF
 5 DIVISION 9 OF TITLE 1 OF THE CALIFORNIA GOVERNMENT CODE; AND
 6 UPDATING POSITION CONTROL RESOLUTION 97-244 AND SALARY
 7 RESOLUTION 6413 TO REFLECT PERSONNEL ACTIONS APPROVED AS PART
 8 OF THE FISCAL YEAR 2001-2002 ADOPTED BUDGET.

9 I HEREBY CERTIFY that the foregoing resolution was duly adopted by the Mayor and
 10 Common Council of the City of San Bernardino at a _____ meeting thereof, held on
 11 the _____ day of _____, 2001, by the following vote, to wit:

12	<u>Council Members:</u>	<u>Ayes</u>	<u>Nays</u>	<u>Abstain</u>	<u>Absent</u>
13	ESTRADA	_____	_____	_____	_____
14	LIEN	_____	_____	_____	_____
15	MC GINNIS	_____	_____	_____	_____
16	SCHNETZ	_____	_____	_____	_____
17	SUAREZ	_____	_____	_____	_____
18	ANDERSON	_____	_____	_____	_____
19	MC CAMMACK	_____	_____	_____	_____

20 _____
 City Clerk

21 The foregoing resolution is hereby approved this _____ day of
 22 _____, 2001.

23 _____
 Judith Valles, Mayor
 City of San Bernardino

24 Approved as to form and legal content:
 25 James F. Penman, City Attorney

26 BY: _____
 27
 28

COMPARISON OF FY 2000-01 TO FY 2001-02 BUDGET FUNDING LEVELS (page 1 of 2)

Attachment "A" revised 6/30/02

1	2	3	4	5	6	7	8	9	10	11	12
GENERAL FUND DEPARTMENT	2000-2001 ADOPTED BUDGET	Adjusts. for Debt Service	Adjusts. for Internal Service Charges	Adjusts. for MOU or benefits Changes	Adjusts. for Ch. 186 Salary Changes	Adjusts. for changes to PERS rates	Misc. Adjust./Previously Approved Changes	Changes per Transmittal Letter pgs. 5-7	FY 01-02 Preliminary Budget	Changes per Council Budget Meetings	FY 01-02 Final Budget
Mayor	1,018,300		13,000				2,000	10,000	1,043,300		1,043,300
Council	417,300		6,800	4,700				100,000	428,800		428,800
City Clerk	890,400		29,400						1,019,800	0	1,019,800
City Treasurer	18,300		-	5,600					23,900		23,900
City Attorney	1,886,100		(10,700)				(61,700)		1,875,400		1,875,400
Code	2,504,500		69,100				374,800	54,500	2,511,900	100,000	2,611,900
General Govt	3,505,500	126,400	-	1,286,000	114,100				5,461,300	1,550,000	7,011,300
City Admin	518,300		4,000						522,300		522,300
Human Resources	394,400		8,000					25,000	402,400		402,400
Finance	1,188,400		(32,800)						1,180,600	0	1,180,600
Civil Service	279,900		13,400						293,300		293,300
Developmt Servs	6,672,700		1,124,100				99,800	289,000	8,185,600	413,200	8,598,800
Fire	18,128,900		228,400	22,800	579,100	556,100	(187,400)	191,500	19,519,400	133,600	19,653,000
Police	36,145,800		870,400	69,000	1,006,800	1,064,500	346,200	1,244,300	40,747,000	226,100	40,973,100
Facilities	3,521,200		297,600				(283,000)	50,100	3,585,900	471,400	4,057,300
Parks & Rec	4,881,200		78,400					101,200	5,060,800		5,060,800
Public Service	3,056,200		116,800				(510,000)		2,663,000	590,100	3,253,100
Total General Fd	85,027,400	126,400	2,815,900	1,388,100	1,700,000	1,620,600	(219,300)	2,065,600	94,524,700	3,484,400	98,009,100

1	2	3	4	5	6	7	8	9	10	11	12
FUNDS SUPPORTED BY GENERAL FUND	2000-2001 ADOPTED BUDGET	Adjusts. for Debt Service	Adjusts. for Internal Service Charges	Adjusts. for MOU or benefits Changes	Adjusts. for Ch. 186 Salary Changes	Adjusts. for changes to PERS rates	Misc. Adjust./Previously Approved Changes	Changes per Transmittal Letter 5-7	FY 01-02 Preliminary Budget	Changes per Council Budget Meetings	FY 01-02 Final Budget
Animal Control	1,167,400		55,600				(62,700)		1,160,300	133,000	1,293,300
CATV	383,000		3,500				16,600		403,100		403,100
Cemetery	213,200		9,400						222,600		222,600
Library	2,838,100		48,300				(30,700)		2,855,700		2,855,700
Total	4,601,700	0	116,800	-	0	0	(76,800)	-	4,641,700	133,000	4,774,700

GENERAL FUND BUDGETED RESERVE	1998	1999	2000	2001	2002
Beginning Balance					6,959,000
Contribution included in Preliminary Budget		2,500,000	4,127,400	1,200,000	3,000,000
Additional Contribution/Reduction per Council budget meetings	2,500,000	527,400	1,000,000	(129,100)	
Additional recommended contribution after Council budget meetings.			631,600		
Total Reserve	2,500,000	4,127,400	6,959,000	9,829,900	Budgeted Reserve at 6/30/02

Note: See next page for detailed explanation of columns 8,9, and 11

COMPARISON OF FY 2000-01 TO FY 2001-02 BUDGET FUNDING LEVELS (page 2 of 2)

"Misc. Adjustments Previously Approved Changes" (detail for column 8)		
DEPARTMENT	AMOUNT	EXPLANATION
Mayor	2,000	Funding for annual employee holiday party
Facilities Mgmt.	(283,000)	Delete one time project funds (ADA, yard and restroom improvents)
Code Compliance	(61,700)	(-\$20,000) hearing officer moved to Gen Gov.;(-\$85,000 in demos to be admin by EDA; +\$43,500) for NIP county funded officer)
General Gov.	374,800	(+\$550,000)-pick up EDA costs; (+\$20,000) Code hearing officer;(-243,500) reduced misc. contractual,m&o); (+\$10,000)for Civic & Promo; (+\$38,300) increased dues.
Develop. Svcs.	99,800	Reorganization/salary adjustments throughout FY 2000-01
Fire	(187,400)	Remove old AMR (-\$38,900); remove old JPA (-\$112,000); remove 1x software (-\$36,500)
Police	346,200	(+\$545,300 p/u DNG officers);(-\$312,600 xtra DNG funds); (+\$113,500) pick up MORE grt
Public Services	(510,000)	Delete one time project funds: (-\$175,000) tree trimming; (-\$175,000) concrete repairs; (-\$100,000) street maint. Repairs;(-\$60,000) reduce 50/50 program
Total	(219,300)	
Animal Control	(62,700)	delete 1x project funds kennels/cat floor (-\$110,000); increase for new position and part-time added and previously approved by M & CC (+47,300)
CATV	16,600	Increase for county contract prev. approved (+\$10,000); increase P/T (+\$6,600)
Library	(30,700)	reduced revenues (\$-4,700); not using fund balance (-\$35,000); (+\$9,000 incr. Min wage)
Total	(76,800)	

"Changes per Transmittal Letter" (detail for column 9)		
DEPARTMENT	AMOUNT	EXPLANATION
Mayor's Office	10,000	Increased homework/mentoring funding
City Clerk	100,000	Increased elections (+\$82,000);increased m&o (\$18,000)
Finance	25,000	funding for hardware/software/checksigning equipment and services related to converting to laser printing of accounts payable and payroll checks.
General Govmt.	54,500	(+\$50,000) for special events contingency, +(\$4,500) extra for Symphony
Develop. Svcs.	289,000	(+\$225,000) extra for General Plan update; (+\$64,000) upgrade to LED lights w/Caltrans
Fire	191,500	(+\$175,000)AMR funds; (+\$13,000) Fire JPA; (+\$3,500) heavy duty jacks
Police	1,244,300	(+\$535,000) increased OT; (+39,500) alarm Account Clerk; (+\$533,200) increased salaries/benefits ; (+\$121,600) increase for Record Div and Crossing Guards PT and min. wage; (+\$15,000) increase for misc. m&o
Facilities Mgmt.	50,100	(\$16,400) increased parking contract; (+\$24,700) increase build. Maint; (+\$9,000) 6th floor display cases
Parks & Rec.	101,200	(+\$71,100) min wage; (+\$30,100) misc. personnel costs
Total	2,065,600	

"Changes per Council Budget Meetings" (detail for column 11)		
DEPARTMENT	AMOUNT	EXPLANATION
City Clerk	0	Staffing Reorganization - no net cost
Code Compliance	100,000	Funding for "pocket parks"
General Govmt.	1,550,000	\$1.5 million for UUT rebate program; \$50,000 for "Art in Public Places"
Finance	0	Staffing Reorganization - no net cost
Development Svc	413,200	\$150,000-CYSA parking; \$83,200-reorg.; \$180,000-General Plan updates
Facilities Mgmt	471,400	\$150,000-Verdemont Fire Station design; \$11,400-reorg; \$260,000-various facility repairs; \$50,000-Animal Control drain & geothermal improvements
Fire	133,600	\$72,600-reorganization; \$61,000-safety clothing replacment & washing, misc. operating. exp.
Police	226,100	\$126,100-additional lieutenant; \$100,000 pistol range reconstruction
Public Services	590,100	\$174,000 increased contract tree trimming; \$175,000- contract sidewalk/curb/gutter repairs; \$100,000 asphalt repairs; \$141,100-contract tree removal/stump grinding/tree replacement
Total	3,484,400	
Animal Control	133,000	\$65,800 reorg; \$30,000-SB Valley Humane Society mobile spay/neuter unit;\$37,200-install refurbish modular office building

CITY OF SAN BERNARDINO
SUMMARY OF REVENUES, EXPENDITURES, AND TRANSFERS
FISCAL YEAR 2001 - 2002

FUND / TITLE	ESTIMATE BALANCE 7-1-01	ADDITIONS		TOTAL FOR BUDGET	DEDUCTIONS		TOTAL DEDUCT	ESTIMATED BALANCE 6-30-02
		REVENUES	TRANSFER		EXPENSES	TRANSFER		
001 GENERAL FUND *	16,120,400	91,378,000	6,255,500	113,753,900	96,809,100	7,114,900	103,924,000	9,829,900
SPECIAL REVENUE FUNDS:								
105 LIBRARY	10,200	383,000	2,472,700	2,865,900	2,855,700	0	2,855,700	10,200
106 CEMETERY	(309,900)	162,500	225,000	77,600	222,600	0	222,600	(145,000)
107 CATV	0	145,000	258,100	403,100	403,100	0	403,100	0
108 ASSET FORFEITURE	509,400	26,300	0	535,700	430,800	0	430,800	104,900
109 PARKING & BUSINESS IMPR	13,000	65,500	0	78,500	31,500	47,000	78,500	0
110 PARKING DISTRICT	18,000	71,200	141,600	230,800	230,800	0	230,800	0
111 AIR QUALITY-AB 2766	182,100	211,000	0	393,100	99,700	161,500	261,200	131,900
122 ARTICLE 8 - LTF	(5,900)	115,000	0	109,100	109,100	0	109,100	0
124 ANIMAL CONTROL	0	1,034,500	298,000	1,332,500	1,293,300	0	1,293,300	39,200
125 AB2928 TRAFFIC CONGESTION	1,363,300	605,000	0	1,968,300	1,900,000	0	1,900,000	68,300
126 SPECIAL GAS TAX	1,060,900	3,499,000	0	4,559,900	1,642,100	2,710,000	4,352,100	207,800
128 TRAFFIC SAFETY	0	730,000	0	730,000	0	730,000	730,000	0
129 1/2 CENT SALES & RD TAX	2,614,700	2,030,000	0	4,644,700	4,342,000	190,700	4,532,700	112,000
132 SEWER LINE MAINT	2,652,600	1,375,000	0	4,027,600	1,516,700	100,000	1,616,700	2,410,900
133 BASEBALL STADIUM	(661,300)	195,000	600,000	133,700	582,200	0	582,200	(448,500)
501 EMS	(318,000)	0	150,000	(168,000)	0	0	0	(168,000)
527 REFUSE	(230,700)	17,326,100	65,000	17,160,400	14,787,900	1,831,200	16,619,100	541,300
TOTAL SPECIAL REVENUES	6,898,400	27,974,100	4,210,400	39,082,900	30,447,500	5,770,400	36,217,900	2,865,000
CAPITAL PROJECT FUNDS:								
241 PUBLIC PARK EXTENSION	44,900	0	51,500	96,400	83,200	0	83,200	13,200
242 STREET CONSTRUCTION	208,900	13,429,800	2,000,000	15,638,700	15,095,800	0	15,095,800	542,900
243 PARK CONSTRUCTION	755,800	2,820,700	0	3,576,500	2,576,500	0	2,576,500	1,000,000
244 CEMETERY CONSTR	16,600	4,000	0	20,600	5,000	0	5,000	15,600
245 SEWER LINE CONSTR	4,308,300	335,500	0	4,643,800	1,350,100	100,000	1,450,100	3,193,700
246 INDIAN BINGO	437,100	115,000	0	552,100	489,900	0	489,900	62,200
247 CULTURAL DEVELOPMENT	0	80,000	0	80,000	0	80,000	80,000	0
248 STORM DRAIN CONSTR	1,371,500	510,000	0	1,881,500	1,625,600	100,000	1,725,600	155,900
250 TRAFFIC SYSTEM CONSTR	605,800	301,000	0	906,800	875,700	25,000	900,700	6,100
257 CITY WIDE AD 994	27,100	0	0	27,100	0	27,100	27,100	0
TOTAL CAPITAL PROJECTS	7,776,000	17,596,000	2,051,500	27,423,500	22,101,800	332,100	22,433,900	4,989,600
INTERNAL SERVICE FUNDS:								
621 PRINT SHOP SERVICES	20,000	300,000	0	320,000	305,100	0	305,100	14,900
629 LIABILITY INSURANCE	1,496,600	1,868,500	0	3,365,100	1,868,500	200,000	2,068,500	1,296,600
630 TELEPHONE SUPPORT	100,100	809,700	0	909,800	809,700	0	809,700	100,100
631 UTILITY FUND	(254,800)	5,176,300	0	4,921,500	5,176,300	0	5,176,300	(254,800)
635 FLEET SERVICES	326,600	5,873,300	0	6,199,900	5,873,300	0	5,873,300	326,600
678 WORKER'S COMP	(9,040,700)	2,987,400	900,000	(5,153,300)	2,987,400	0	2,987,400	(8,140,700)
679 MANAGMT INFO SYSTEM	721,900	3,526,100	0	4,248,000	3,906,100	0	3,906,100	341,900
TOTAL INTERNAL SERVICE	(6,630,300)	20,541,300	900,000	14,811,000	20,926,400	200,000	21,126,400	(6,315,400)
TOTAL ALL FUNDS	24,164,500	157,489,400	13,417,400	195,071,300	170,284,800	13,417,400	183,702,200	11,369,100

*General Fund estimated balance at 6/30/02 includes the budget reserve of \$9,829,900.

*General Fund revenues on this report include the estimated \$2 million Bond Proceeds for the HUB Project.

**CITY OF SAN BERNARDINO
ESTIMATED REVENUES AND EXPENDITURES
FISCAL YEAR 2001-2002
GENERAL FUND**

Attachment C

ESTIMATED REVENUE	APPROVED FY 01-02
Property Taxes	\$ 7,310,000
Other Taxes	54,164,300
Licenses & Permits	5,659,800
Fines and Penalties	684,500
Use of Money & Property	1,465,000
Intergovernmental	13,505,200
Charges for Services	3,114,800
Miscellaneous	3,474,400
Total Estimated Revenues	\$ 89,378,000
Total Transfers In	\$ 6,255,500
Other Finance Sources-Bond Proceeds	\$ 2,000,000
TOTAL ESTIMATED FUNDS AVAILABLE	\$ 97,633,500

ESTIMATED EXPENDITURES	
Mayor	\$ 1,043,300
Common Council	428,800
City Clerk	1,019,800
City Treasurer	23,900
City Attorney	1,875,400
Code Compliance	2,611,900
General Government	7,011,300
City Administrator	522,300
Civil Service	293,300
Human Resource	402,400
Finance	1,180,600
Development Services	8,598,800
Fire	19,653,000
Police	40,973,100
Facilities Management	4,057,300
Parks, Recreation, & Comm Service	5,060,800
Public Services	3,253,100
Total Estimated Expenditures	\$ 98,009,100
Total Estimated Expenditure Savings	\$ (1,200,000)
Total Transfers Out	\$ 7,114,900
TOTAL ESTIMATED DEDUCTIONS	\$ 103,924,000

EXCESS (DEFICIENCY) AVAILABLE OVER DEDUCTIONS	\$ (6,290,500)
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ESTIMATED BEGINNING FUND BALANCE	\$ 16,120,400
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ESTIMATED ENDING FUND BALANCE	\$ 9,829,900
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BUDGETED RESERVE *	\$ 9,829,900
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BUDGET EXCESS / (DEFICIENCY)	\$ -
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* The budget reserve is made up of \$2,500,000 from FY 98-99; \$1,627,400 from FY 99-00; and \$2,831,600 from FY 00-01. For FY 01-02, \$2,870,900 has been added to the reserve as a recommendation. This addition will bring the reserve balance to \$9,829,900 which is approximately a 10% reserve.

**CITY OF SAN BERNARDINO
GENERAL FUND REVENUE REPORT
FISCAL YEAR 2001-2002**

Attachment D

DESCRIPTION	ACTUAL 1997-1998	ACTUAL 1998-1999	ACTUAL 1999-2000	ESTIMATE 2000-2001	APPROVED 2001-2002
PROPERTY TAXES					
4001 Current Secured	5,980,543	6,063,838	6,189,823	6,350,000	6,350,000
4002 Current Unsecured	354,059	386,187	416,816	380,000	380,000
4003 Prior Taxes	411,050	413,666	397,955	350,000	350,000
4006 Supplemental	51,827	75,217	107,374	125,000	125,000
4005 Other	96,802	86,352	103,443	105,000	105,000
Total Taxes	6,894,281	7,025,260	7,215,411	7,310,000	7,310,000

OTHER TAXES					
4221 Sales Tax	20,887,320	22,433,177	24,750,545	26,217,100	26,700,000
4224 Utility User Tax	15,865,101	15,092,662	15,347,578	17,644,900	21,686,300
4201/14 Franchise Tax	2,027,445	2,016,166	2,027,707	2,205,500	2,275,000
4222 Transient Occupancy	1,679,472	1,892,975	1,954,536	2,125,000	2,250,000
4223 Prop. Transfer Tax	243,591	350,355	315,131	315,000	315,000
4225 Sales Tax Public Safety	455,138	473,984	543,494	600,000	650,000
4215 Tow Franchise	0	237,960	304,120	288,000	288,000
Total Taxes	41,158,067	42,497,279	45,243,111	49,395,500	54,164,300

LICENSES AND PERMITS					
4301 Business Registration	3,866,577	3,823,279	4,160,764	4,150,000	4,150,000
4330 Building Permits	427,842	413,637	381,436	460,000	460,000
4331 Mechanical Permits	207,202	197,088	211,276	200,000	200,000
4362 On Site Inspection Fees	114,472	130,114	143,672	220,000	200,000
4363 On Site Plan Check	73,199	56,318	63,783	120,000	100,000
4361 Construction Permits	65,749	80,627	37,571	80,000	100,000
4342 EMS Membership	26,983	25,614	23,104	21,000	23,000
4336 Fire Code Permits	85,860	109,585	164,757	175,000	247,600
4337 Fire Plan Check	0	0	28,329	98,000	75,000
4351 Street Cut Permits	10,310	2,998	11,073	11,000	11,000
4333 Mobile Home Park Permit	27,242	28,223	28,205	28,200	28,200
4352 Misc Licenses & Permits	20,385	41,122	29,312	28,000	30,000
4303 Misc City Clerk Permits	61,378	63,589	25,914	10,000	10,000
4304 Misc Planning Permits	22,345	19,618	23,115	20,000	20,000
4360 Grading Permits	2,770	3,388	2,710	5,000	5,000
Total License & Permit	5,012,314	4,995,200	5,335,021	5,626,200	5,659,800

FINES AND PENALTIES					
4420 Parking Citations	479,926	535,772	434,930	640,000	550,000
4410 General Fines	70,656	83,463	132,343	130,000	130,000
4450 Fire Citations	6,838	4,613	794	2,500	2,500
4421 Vehicle Abatement Fines	8,912	2,725	2,215	2,000	2,000
Total Fines/Penalties	566,332	626,573	570,282	774,500	684,500

USE OF MONEY AND PROPERTY					
4505 Interest Earnings	970,654	780,084	853,477	925,000	925,000
4520 Land & Building Rental	292,096	224,766	300,545	300,000	300,000
4530 Parking Rental Fee	75,650	66,617	56,625	56,000	56,000
4922-26 Sale of Property	235,906	106,702	138,503	75,000	100,000
4540 Vending Machine Commission	6,824	10,107	9,850	10,000	84,000
Total Money & Property	1,581,130	1,188,276	1,359,000	1,366,000	1,465,000

**CITY OF SAN BERNARDINO
GENERAL FUND REVENUE REPORT
FISCAL YEAR 2001-2002**

DESCRIPTION	ACTUAL 1997-1998	ACTUAL 1998-1999	ACTUAL 1999-2000	ESTIMATE 2000-2001	APPROVED 2001-2002
INTERGOVERNMENTAL					
4603 Motor Vehicle In Lieu	7,765,295	8,376,987	8,980,522	9,750,000	9,750,000
4621 Booking Fee Subvention	0	0	689,066	689,100	689,100
4622 ERAF Subvention	0	0	461,861	608,600	0
4670 CDBG Reimbursement	1,382,692	1,040,599	2,097,882	2,462,300	1,928,400
4670 20% Reimbursement	516,200	676,359	42,800	84,100	40,800
4670 Tax Increment Reimbursement	809,076	778,358	268,257	91,000	12,300
4606 Homeowner's Exemption	172,266	164,018	159,565	160,000	160,000
4616 POST	149,693	152,447	135,206	250,000	195,000
4625 State-Mandated Costs	299,491	219,857	405,381	360,000	360,000
4673 Water Reimbursement	150,000	179,112	196,145	200,000	200,000
4671 SBIAA Reimbursement	89,718	89,818	106,064	106,000	106,000
4615 Disaster Prep. Program	25,311	29,561	21,350	20,000	20,000
4607 Off-Highway Vehicle Tax	2,891	4,964	3,634	3,600	3,600
4619 Mutual Aid/Disaster Reimb.	1,113	156,223	180,220	45,000	40,000
Total Intergovernmental	11,363,746	11,868,303	13,747,953	14,829,700	13,505,200

CHARGES FOR SERVICE					
4731 Plan Check Fee	217,913	166,983	206,231	175,000	200,000
4880 EMS User Fee	407,652	405,130	627,649	640,000	640,000
4798 Storm Drain Utility Fee	235,485	229,862	245,964	270,000	270,000
4815 Weed Abatement	181,003	266,198	238,511	230,000	230,000
4733 Building Demolition	664,870	704,669	577,621	300,000	250,000
4747 False Alarm Fee	88,361	37,157	86,040	85,000	85,000
4714 Planning Develop Project	90,099	71,012	93,330	107,000	110,000
4305 Annual Alarm Permits	0	178,512	217,480	215,000	275,000
4743 Towing Release Fee	90,800	131,620	157,395	130,000	130,000
4766 Building Permit Review	5,862	5,517	1,826	3,000	3,000
4719 HUD Building Inspection	37,200	53,392	24,737	15,000	20,000
4720 Plan Review Fee	54,285	56,142	50,966	70,000	70,000
4782 Off Site Inspection Fees	67,700	76,378	36,189	11,000	11,000
4785 Non Subdivision Str Imp	32,519	48,933	9,309	5,000	9,000
4711 Subdivision	39,779	83,954	40,042	50,000	50,000
4718 Environmental	9,741	7,586	7,943	12,000	12,000
4735 Release Notice of Pendency	0	0	24,536	25,000	25,000
4863 Class Registration Fee	11,652	14,771	13,003	13,000	13,000
4780 Misc Develop Servs Charges	33,013	18,007	16,596	20,000	20,000
4862 Park Energy Fee	22,080	17,461	14,158	12,000	12,000
4707 Passport Fees	0	42,461	65,974	70,000	70,000
4702 County Contract	0	100,000	250,000	250,000	250,000
4864 Swimming Pool Fee	57,537	55,638	57,326	55,000	57,000
4861 Progrm/Facility Use Fee	22,400	30,160	22,592	20,000	20,000
4865 Non-Resident Fees	3,361	3,393	3,343	4,500	4,000
4710 Misc Planning/Building	35,349	36,796	38,556	32,500	30,000
4790-6 Signal Maint/Energy	3,143	101,069	18,777	30,000	30,000
4802 Str Light Energy Fee	23,640	19,385	6,146	7,000	7,000
4701 Election Filing Fee	8,688	860	6,972	200	1,800
4810 Misc. Development Services	10,741	24,193	6,751	2,300	5,000
4705 Utility Collection Fee	49,846	21,288	56,106	30,000	30,000
4881 Paramedic Reimb Contract	0	0	35,354	83,300	175,000
Total Charges	2,504,719	3,008,527	3,257,423	2,972,800	3,114,800

**CITY OF SAN BERNARDINO
GENERAL FUND REVENUE REPORT
FISCAL YEAR 2001-2002**

DESCRIPTION	ACTUAL 1997-1998	ACTUAL 1998-1999	ACTUAL 1999-2000	ESTIMATE 2000-2001	APPROVED 2001-2002
MISCELLANEOUS					
4906 Water Fund Contr.	1,385,355	1,423,321	1,581,166	1,758,000	1,775,000
4910 Admin Service Charge	391,764	410,539	404,400	375,000	375,000
4901 Misc. Other Revenue	929,432	517,781	418,775	35,000	160,000
4912 Off Track Betting	161,151	171,596	157,493	175,000	175,000
4741 Sale of Photos	70,059	76,435	90,580	105,000	105,000
4740-5 Police Misc. Receipts	397,556	488,000	772,805	700,000	765,000
4746 Property Auction	783	6,726	7,592	0	5,000
4911 Restitutions	818	23,240	7,597	6,200	6,200
4905 Litigation Settlement	52,725	21,229	49,286	166,800	25,000
4904 Drunk Driver Reimburmt.	8,672	4,258	5,086	5,000	5,000
4903 Refunds & Rebates	163	0	0	0	0
4928 Booking Fee Reimburmt.	126,234	10,340	16,843	17,000	17,000
4750 Investigation Fee	11,695	13,075	11,955	11,200	11,200
4924 Damage Clain Recovery	38,374	13,602	73,606	50,000	50,000
Total Miscellaneous	3,574,781	3,180,142	3,597,184	3,404,200	3,474,400
TOTAL GENERAL FUND	72,655,370	74,389,560	80,325,385	85,678,900	89,378,000