

**CITY OF SAN BERNARDINO
CITY MANAGER'S OFFICE
INTEROFFICE MEMORANDUM**

TO: Mayor and Common Council

FROM: Andrea Travis Miller, Interim City Manager 

SUBJECT: Fire Department
Revised Pre-Pendency Plan Restructuring Recommendations

DATE: September 17, 2012

COPIES: James F. Penman, City Attorney; Georgeann Hanna, City Clerk; Paul Drasil, Interim Fire Chief

Attached is a summary of the Fire Department's revised Pre-Pendency Plan restructuring recommendations, which will be presented at this evening's meeting of the Mayor and Common Council.

Attachment

Fire Department
Revised Pre-Pendency Plan Recommendations

The proposal presented by Councilman Chas Kelley to the Council on August 29, 2012 identified approximately \$1.9 million in savings. If Mr. Kelley's plan, as proposed, were adopted there would be a minimum of 2 layoffs (Dispatch Manager and EMS Coordinator), 8 demotions (Battalion Chiefs, Captains and Engineers), relocate the Fire Maintenance shop, and would result in the elimination of essential positions from within the department.

At the September 5th Council meeting the Fire Department was directed to evaluate Council Member Kelley's plan in relation to the Fire Department's Pre-Pendency Plan. We were asked to seek additional recommendations for re-structuring the department and work to incorporate the two plans. The following table summarizes the revised recommendations for the Council's consideration.

Description	# of Positions	Annual Estimated Savings
Staffing Efficiencies Proposal (deleted Public Education Officer; Reassigned Chief Officers; Vacant Deputy Chief & Fire Marshal)	3	\$748,496
Fire Prevention Officer (vacant)	1	\$85,689.21
Additional Reduction of Discretionary Funds	N/A	\$124,700
Reduction of Discretionary Funds	N/A	\$82,200
Firefighter (eliminate)	7	\$959,023.31
Paramedic/Firefighter (eliminate)	6	\$914,258.73
Totals	17	\$2,914,367.24

- The revised plan will save approximately \$2.9 million annually.
- If adopted there will be no layoffs or demotions.
- There will be a loss of 13 vacant safety positions.
- The loss of these positions will cause all engine & truck companies in the City to be staffed by 3 people and the loss of a 2 person paramedic squad.
- There will be no fire station closures or "Brown-outs".

The proposal will also work towards including several of Mr. Kelley's ideas into future cost saving measures. These include:

- Re-location the Fire Maintenance Shop to the City Maintenance facility if feasible. This may be possible if the Refuse division becomes out-sourced. Staff will again look at the possibility of marketing our shop to provide maintenance for other local fire departments to off-set our costs.

- We are currently evaluating the feasibility of out-sourcing our Fire Communications division to Comm Center or combining the Fire and Police dispatchers within our own communications center. If either option proves workable and provides a cost savings we will pursue the appropriate option.

Paul Drasil
Interim Fire Chief