

**City of San Bernardino  
Program Year 2016 Draft Action Plan, 2015-2019  
Consolidated Planning Period**

The One Year Action Plan explains the City of San Bernardino's planned use of CDBG, HOME and ESG dollars for the period of July 1, 2016 through June 30, 2017.

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On December 2, 2016 fourteen people were gunned down at the Inland Regional Center as a result of terrorism. The SB Strong logo stands as an enduring marker of the City of San Bernardino's resilience and the determined spirit of the community. **#SBStrong**.

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Figure 1: official uncolored embossed seal of 1886 courtesy of San Bernardino Historical and Pioneer Society

City of San Bernardino  
Annual Action Plan  
Program Year 2016/2017

**April 2016**

**City of San Bernardino**  
City Manager's Office – Housing Division  
201 North "E" Street, Suite 301, San Bernardino, CA 92418  
(909) 384-5122

**Annual Action Plan  
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## **Executive Summary**

AP-05 Executive Summary - 24 CFR 91.200(c), 91.220(b)

### **1. Introduction**

The City of San Bernardino (City) is an entitlement jurisdiction that receives federal funds from the U.S. Department of Housing and Urban Development (HUD) to invest in local communities. The City receives those funds under the following programs:

- Community Development Block Grant (CDBG)
- Home Investment Partnership (HOME)
- Emergency Solutions Grant (ESG)

In order to receive funding under the above mentioned “entitlement programs” (funding allocated directly to a City based on Congressional action) the City must submit a Consolidated Plan (CP) explaining how it plans to use those funds. A CP may be submitted every three or five years; the City has chosen to submit its CP every five years. In addition to the longer range plan (CP), an Annual Action Plan (AAP) must be submitted each of the five years. This document is the AAP for the upcoming program year, 2016 Program Year, the City’s 2016-2017 Fiscal Year.

An AAP includes projects the City plans to carryout/implement within that fiscal year. The 2016 Program Year (the City’s 2016-2017 Fiscal Year) is the second year of the City’s adopted 2015-2019 CDBG, HOME and ESG Program Strategy or Consolidated Plan (CP). The success of last year’s projects (known as “accomplishments” in HUD reporting) will be evaluated in the 2015 Consolidated Action Plan Evaluation Report (CAPER).

### **Funding Decisions**

As an entitlement community the City sets its own priorities for use of CDBG, HOME and ESG funds. In order to effectively track and manage projects funded with these funds the Housing Division follows a standard Notice of Funding Availability (NOFA) for most all internal and external projects. However, excess prior year CDBG and HOME funding is often used as part of new housing or economic development projects that may arise during the program year. It is not anticipated that this will be the case during the 2016 Program Year since staff is recommending allocating all projected carryover dollars for all programs (ESG is fully committed in the current program year).

### **Community Development Block Grant (CDBG)**

The FY 2016/2017 CDBG budget is anticipated to be \$5,134,376, including a total of \$2,034,376 of prior year funding. The prior year funding number includes uncommitted CDBG line of credit balance and a projection of current year (2015/2016) funding carryover.

Activities eligible for funding under the CDBG program include acquisition of real properties,

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construction, rehabilitation or improvements to public facilities, housing related services and activities, economic development, public services, and program planning and administration. Eligible activities are required to meet at least one of the three CDBG program National Objectives, which are:

- 1) To assist low- and moderate-income persons,
- 2) Aid in the prevention or elimination of slum or blight, and
- 3) Meet urgent community needs.

Staff evaluated each of the proposals submitted by departments to determine eligibility and consistency with the goals and objectives of the Consolidated Plan, City Council Goals, General Plan, etc. and track record of successful completion of compliant projects to determine how projects should be funded. In addition, as part of the adopted Citizen Participation Process staff also consulted the Community Development Citizen’s Advisory Committee (CDCAC) to discuss how the proposed projects address the community’s needs as identified in the 2015-2019 Needs Assessment conducted during the development of the CP. The table below shows the recommended CDBG funding allocations for the 2016 Program Year. A detailed description of each project is included in the Projects’ Table later in the document.

<b>Table 1: CDBG 2016-2017 Budget</b>	
Administration (20% cap)	\$620,000
Public Service/Non-profits (15% cap)	\$465,000
Section 108 Payment	\$728,376
Mandated Fair Housing Compliance	\$46,000
Micro-enterprise Program	\$150,000
Access Center	\$300,000
Arts and Stroll	\$250,000
Construction Trades Employment Program	\$100,000
Veteran’s Supportive Housing	\$350,000
Police Camera Expansion Program	\$225,000
Pocket Park Program	\$50,000
Corridor Revitalization	\$250,000
Demolition	\$200,000
Neighborhood Revitalization	\$250,000
Vacant to Value	\$400,000
Parks Improvement Projects	\$750,000
<b>CDBG Program Totals (Including Prior Year Funding)</b>	<b>\$5,134,376.00</b>

### HOME Investment Partnerships (HOME) Program

The fundamental purpose of the HOME Program is to preserve and increase the supply of decent, safe, and sanitary affordable rental and owner-occupied housing for persons at 80% or below the area median household income.

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The City signed an agreement with the County of San Bernardino to join the County HOME Consortium starting in FY 2015/16 for three years. As a result, the City will not receive HOME funds through Fiscal Year 2018. Instead, the funding is diverted to the County HOME Consortium. Much of the City's diverted HOME funds are earmarked for the development of Waterman Gardens, an affordable housing project owned and operated by the Housing Authority of the County of San Bernardino (HACSB) and is located in the City of San Bernardino. However, for FY 2015/2016 HOME Program Income is anticipated to be \$450,000 and the balance from prior year funds is anticipated to be \$1,020,000. The table below shows the recommending HOME funding allocation for the 2016 Program Year.

<b>Table 2: HOME 2016-2017 Budget</b>	
Administration (10% cap)	\$300,000
Waterman Gardens 1	\$734,000
Infill Housing Development	\$1,000,000
Homebuyer Assistance Program	\$600,000
<b>HOME Program Totals (Including Prior Year Funding)</b>	<b>\$2,634,000</b>

### Emergency Solutions Grant (ESG)

On May 20, 2009, the Homeless Emergency Assistance and Rapid Transition to Housing Act of 2009 (HEARTH Act) was enacted which consolidated three homeless programs into a single program under the McKinney-Vento Homeless Assistance Act and made major revisions to the Emergency Shelter Grant program. The HEARTH Act renamed Emergency Shelter Grant to Emergency Solutions Grants (ESG). The HEARTH Act also codified into law the Continuum of Care planning process to assist with homeless coordination of services and addressing the needs of the homeless. The ESG Interim Rule published in the Federal Register on December 5, 2011, revised regulations for the Emergency Shelter Grant by establishing regulations for the Emergency Solutions Grant. On January 4, 2012, the regulations went into effect.

The City is anticipating \$280,970 in ESG funding for FY 2016/2017. Activities eligible for funding under the new ESG program include support for the operations and essential services as provided at emergency shelter and homeless prevention and rapid re-housing activities. The ESG program regulations require that the City match its ESG allocation dollar-for-dollar with other funding sources. **Consequently, the City places this matching requirement upon the ESG sub-recipients.** The table below summarizes the proposed use of ESG funds during the FY 2016/2017 by general activity and funding amount.

<b>Table 3: ESG 2016-2017 Budget</b>	
Catholic Charities of San Bernardino & Riverside	\$20,000
Central City Lutheran Mission	\$20,000
Community Action Partnership of San Bernardino County	\$20,000
Time for Change Foundation	\$20,000

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Homeless Access Center	\$200,000
<b>ESG Program Totals (Including Prior Year Funding)</b>	<b>\$280,000</b>

**Summary of Objectives and Outcomes**

The Consolidated Plan’s strategy to meet the needs of the community, referred to as a Strategic Plan, provides the general priorities and rationale for the City’s investment of federal funds. The City identified eight priority needs for the community and the corresponding goals to address them. The priority needs were formed based on the national objectives and outcomes supported by HUD.

<b>Table 4: Five Year (2015-2019) Objectives and Outcomes</b>			
<b>OBJECTIVE</b>	<b>OUTCOME</b>		
	<b>Availability/ Accessibility</b>	<b>Affordability</b>	<b>Sustainability</b>
<b>Decent Housing</b>	Implementing Programs: <ul style="list-style-type: none"> <li>Compliance with the American with Disabilities Act</li> <li>Fair Housing</li> </ul>	Implementing Programs: <ul style="list-style-type: none"> <li>Neighborhood Revitalization</li> <li>Rental Assistance</li> </ul>	Implementing Programs: <ul style="list-style-type: none"> <li>Provide residential services on energy and water efficiency</li> </ul>
<b>Suitable Living Environment</b>	Implementing Programs: <ul style="list-style-type: none"> <li>Public Facility/Infrastructure Improvements</li> <li>Youth Services</li> <li>Senior Services</li> <li>Health Services</li> </ul>	Implementing Programs: <ul style="list-style-type: none"> <li>Transitional housing</li> <li>Supportive housing</li> <li>Emergency motel vouchers</li> </ul>	Implementing Programs: <ul style="list-style-type: none"> <li>Energy efficient lighting in parks</li> <li>Code Enforcement activities</li> <li>Foster community engagement</li> </ul>
<b>Economic Opportunity</b>	Implementing Programs: <ul style="list-style-type: none"> <li>Employment Training</li> <li>Job Creation</li> </ul>	Implementing Programs: <ul style="list-style-type: none"> <li>Partner with Business</li> </ul>	Implementing Programs: <ul style="list-style-type: none"> <li>Support Business Improvement Districts (Neighborhood Revitalization)</li> </ul>

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**Summary of Changes to Priority Needs**

The priorities listed below were identified during the Community Needs Survey process as part of the 2015-2019 Consolidated Plan process. As part of the adoption of this AAP staff is recommending an amendment to the CP needs as follows:

<b>Table 5: Changes to Priority Needs</b>	
<b>Existing Needs</b>	<b>Proposed New Needs</b>
Expand Home Ownership Opportunities	Create opportunities for low income residents to move out of poverty
Fair Housing	Develop collaborative partnerships (to support fair housing goals)
Improve Facilities and Infrastructure	Improve Public Facilities, Rehabilitation of Blighted Structures and Proactive Code Enforcement/Crime Prevention
Improve Neighborhood Conditions	Eliminate Vacant Lots, Rehabilitation of Blighted Structures
Planning and Administration	Efficient, effective and responsive program management
Preserve and Rehabilitate Housing	Eliminate Vacant Lots, Rehabilitation of Blighted Buildings
Promote Economic Development	Targeted Job Creation, Business Opportunities for Niche/Microenterprise/WBE
Provide Supportive Services	Services for the Homeless, Services for Veterans, Create Opportunities for Low Income Residents to Move out of Poverty, Develop collaborative partnerships (to provide supportive services) and Targeted Job Creation

**High Priorities:**

- Preserve and rehabilitate existing single-family dwellings.
- Improve neighborhood conditions through code enforcement and neighborhood revitalization.
- Expand homeownership opportunities and assist homebuyers with the purchase of affordable housing.
- Assist homeless and special needs populations with supportive services.
- Promote economic development and employment opportunities for low and moderate income persons.
- Improve and expand existing community facilities and infrastructure to meet current and future needs.

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- Eliminate identified impediments to fair housing through education, enforcement, and testing.
- Planning and administration

### Low Priorities

- Provide rental assistance and preserve existing affordable rental housing.
- Expand the affordable housing inventory through new construction.

### **Evaluation of Past Performance**

HUD requires that the City assess its performance toward achieving the CP goals. The City will measure performance outputs and outcomes for CDBG, ESG and HOME under the Consolidated Annual Performance Evaluation Report (CAPER) for FY 2015/2016. Through the annual monitoring of CDBG, ESG, and HOME sub-recipients, contractors, and community based organizations/developers, the City ensures federal compliance of CDBG, ESG, and HOME, as well as reporting on outcomes of activities and programs.

### **Summary**

Since the AAP is prepared well in advance of the announcement of the CDBG and ESG funding numbers staff prepares an estimate based on prior year funding. It is anticipated that the City will continue receiving new funding under the CDBG and ESG programs for the 2016-2017 Fiscal Year as follows:

<u>Program Name</u>	<u>2016-2017 Amount</u>
CDBG	\$3,100,000
ESG	\$280,000

Prior year CDBG funding totaling \$2,034,376 is being included in the AAP to meet department requests and ensure timely expenditure of the City's CDBG funding. Including prior year funding, the total proposed CDBG budget for 2016-2017 is \$5,134,376.

Only prior year HOME funding is being included in the 2016-2017 AAP. The total amount of that funding is \$2,634,000, which includes projected Program Income (PI) from property sales.

The total amount of ESG funding proposed is \$280,000. This amount would fully allocate the projected revenue amount, but does not include any projected carryover from the 2015-2016 Fiscal Year. It is anticipated that 2015-2016 ESG activities will fully exhaust their funding.

### **Citizen Participation**

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The City of San Bernardino, in compliance with HUD's regulations, consulted with a variety of local agencies and the public through the citizen participation process. The City took the following actions:

- The Community Development Citizens Advisory Committee met on January 30, 2016 to review proposals and make funding recommendations.
- Public hearings were conducted to receive public comments on March 7, 2016, March 21, 2016 and April 4, 2016.
- Copies of the Draft Action Plan and Analysis of Impediments were available for a 30-day public review and comment period beginning on March 5, 2016. These documents were accessible in hard-copy at the City Manager's office, the City Clerk's office, and at the City's Central Library.
- These documents were also available online in PDF format on the City's website.

### **2. Summary of public comments**

A summary of public comments will be available in the final version of the Action Plan.

### **3. Summary of comments or views not accepted and the reasons for not accepting them**

A summary of public comments will be available in the final version of the Action Plan.

## Contact Information for Program Management Staff

PR-05 Lead & Responsible Agencies – 91.200(b)

<b>Table 6: Contact Information for Program Management Staff</b>		
<b>Agency Role</b>	<b>Responsible Agencies</b>	
<b>Agency Role</b>	<b>Name</b>	<b>Department</b>
<b>Lead Agency</b>	San Bernardino	City of San Bernardino/City Manager’s Office
<b>CDBG Administrator</b>	Brandon Mims	City of San Bernardino/Housing Division
<b>HOME Administrator</b>	Brandon Mims	City of San Bernardino/Housing Division
<b>ESG Administrator</b>	Brandon Mims	City of San Bernardino/Housing Division

### Narrative

The City’s CDBG, HOME, and ESG programs are administered by the City of San Bernardino City’s Manager’s Office, Housing Division.

### Consolidated Plan Public Contact Information

Any individual wishing to make a public comment on the draft 2016-2017 Action Plan may contact the Housing Division at **(909) 663-1044** between the hours of 9:00 a.m. and 5:00 p.m.:

**Physical Location:** 201 North “E” Street, Suite 301, San Bernardino, CA 92418. If you plan to visit our office please call ahead to **(909) 663-1044** between the hours of 9:00 a.m. and 5:00 p.m. to schedule an appointment.

### E-mail Contact Information:

<u>Contact Name</u>	<u>E-mail Address</u>	<u>Question/Comment Area</u>
<b>Brandon Mims, Deputy Housing Director</b>	<a href="mailto:mims_br@sbcity.org"><u>mims_br@sbcity.org</u></a>	<b>General/All Programs</b>
<b>Melissa Zamora, Program Assistant</b>	<a href="mailto:mzamora@sbrda.org"><u>mzamora@sbrda.org</u></a>	<b>General/All Programs</b>
Jimmy Nguyen, CDBG Coordinator	<a href="mailto:Nguyen_Ji@sbcity.org"><u>Nguyen_Ji@sbcity.org</u></a>	Budgeting
Shelby Burguan, Program Assistant	<a href="mailto:sburguan@sbrda.org"><u>sburguan@sbrda.org</u></a>	ESG Programming
Paula Rae Espinoza, Consultant	<a href="mailto:pespinoza@sbrda.org"><u>pespinoza@sbrda.org</u></a>	Public Service Programs

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## **Action Plan Consultation Process**

AP-10 Consultation – 91.100, 91.200(b), 91.215(l)

### **1. Introduction**

This AAP covers the second year of the 2015-2019 CP. It outlines the City's planned use of CDBG, HOME and ESG funds from July 1, 2016 to June 30, 2017. Funding decisions are based on needs and strategies identified through the CP process. Funding is also based on local priorities as adopted by the Mayor and Common Council. To assist in the development of specific projects for this year's AAP the City undertook an extensive outreach program to consult and coordinate with non-profit agencies, affordable housing providers, and government agencies regarding the needs of the low- and moderate-income community. An outreach list consisting of 258 agencies, including but not limited to the following types of agencies were contacted and exposed to critical housing and community development concerns:

- Non-profit service providers that cater to the needs of low- and moderate-income households and persons with special needs, including persons with disabilities;
- Local churches, including church-based charities and housing programs;
- Schools, including partnering with the San Bernardino Unified School District to identify the needs of homeless children;
- Mobile home park community managers; including informative sessions about upcoming mobile home replacement programs;
- Affordable housing providers; including discussions about the best methods for implementing homebuyer programs and providing assistance to homeowners;
- Housing advocates; including Inland Fair Housing and Mediation Board (IFHMB);
- Housing consultants and specialists;
- Public agencies (such as school districts, health services, public services departments);
- Economic development and employment organizations; and
- Community and neighborhood groups.

These agencies were mailed notices of the plan development process and public meetings. Specific agencies were also contacted to obtain data in preparation of this AAP. For example, the State Developmental Services Department and State Social Services Department were contacted to obtain data and housing resources for persons with disabilities. The Housing Authority of the County of San Bernardino (HACSB) was also contacted to obtain information on public housing and Housing Choice Vouchers.

Once compiled from all sources, identified high priority needs and goals are consulted to determine which projects best meet the objectives of the CP. The Housing Division provides a standard Notice of Funding Availability (NOFA) process to internal and external grantees. The Division also manages all grant awards and ensures the ongoing compliance of the City's CDBG, HOME and ESG programs.

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**Consultation with Homeless Service Providers**

The outreach list includes homeless service agencies in the San Bernardino County Continuum of Care. The San Bernardino County 10-Year Strategy to End Homelessness Report was also consulted to provide information on homelessness and resources available. Several agencies that provide housing and supportive services for the homeless and those at risk of becoming homeless also attended the Community Workshops and Public Hearings.

<b>Table 7: Consultation with Homeless Service Providers</b>	
<b>1</b>	<b>Agency/Group/Organization</b>
	<b>Agency/Group/Organization Type</b>
	<b>TIME FOR CHANGE FOUNDATION</b>
	Services – Housing Services-Children Services-Persons with Disabilities Services-homeless Services-Education
	<b>What section of the Plan was addressed by Consultation?</b>
	Homeless Needs – Chronically homeless Homeless Needs – Families with children Homelessness Strategy Non-Homeless Special Needs
	<b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b>
	Agencies were mailed notices of the plan development process and public meetings. Specific agencies contacts were also contacted to obtain data in preparation of this AP.
<b>2</b>	<b>Agency/Group/Organization</b>
	<b>Agency/Group/Organization Type</b>
	<b>CATHOLIC CHARITIES SAN BERNARDINO/RIVERSIDE</b>
	Services-Children Services-Elderly Persons Services-homeless Services-Health Services-Education
	<b>What section of the Plan was addressed by Consultation?</b>
	Homeless Needs – Families with children Homelessness Strategy Non-Homeless Special Needs
	<b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b>
	Agencies were mailed notices of the plan development process and public meetings. Specific agencies contacts were also contacted to obtain data in preparation of this AP.
<b>3</b>	<b>Agency/Group/Organization</b>
	<b>Agency/Group/Organization Type</b>
	<b>SAN BERNARDINO SEXUAL ASSAULT SERVICES, INC.</b>
	Services-Children Services-Victims of Domestic Violence Services-Education Services – Victims
	<b>What section of the Plan was addressed by Consultation?</b>
	Homelessness Strategy Non-Homeless Special Needs
	<b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b>
	Agencies were mailed notices of the plan development process and public meetings. Specific agencies contacts were also contacted to obtain data in preparation of this AP.
<b>4</b>	<b>Agency/Group/Organization</b>
	<b>Agency/Group/Organization Type</b>
	<b>OPTION HOUSE</b>
	Services-Victims of Domestic Violence Services-homeless Services – Victims
	<b>What section of the Plan was addressed by Consultation?</b>
	Homeless Needs – Families with children Homelessness Strategy Non-Homeless Special Needs

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	<b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b>	Agencies were mailed notices of the plan development process and public meetings. Specific agencies contacts were also contacted to obtain data in preparation of this AP.
5	<b>Agency/Group/Organization</b>	<b>OPERATION GRACE</b>
	<b>Agency/Group/Organization Type</b>	Services – Housing Services-Children Services-homeless Services-Employment
	<b>What section of the Plan was addressed by Consultation?</b>	Homeless Needs – Families with children Homelessness Strategy
	<b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b>	Agencies were mailed notices of the plan development process and public meetings. Specific agencies contacts were also contacted to obtain data in preparation of this AP.
6	<b>Agency/Group/Organization</b>	<b>CENTRAL CITY LUTHERAN MISSION</b>
	<b>Agency/Group/Organization Type</b>	Services – Housing Services-homeless Services-Health Services-Education Services-Employment
	<b>What section of the Plan was addressed by Consultation?</b>	Homeless Needs – Chronically homeless Homeless Needs – Families with children Homelessness Needs – Veterans Homelessness Needs – Unaccompanied youth Homelessness Strategy
	<b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b>	Agencies were mailed notices of the plan development process and public meetings. Specific agencies contacts were also contacted to obtain data in preparation of this AP.
7	<b>Agency/Group/Organization</b>	<b>HOME OF NEIGHORLY SERVICE, INC.</b>
	<b>Agency/Group/Organization Type</b>	Services-Children Services-Elderly Persons Services-homeless Services-Education
	<b>What section of the Plan was addressed by Consultation?</b>	Homeless Needs – Chronically homeless Homeless Needs – Families with children Homelessness Needs – Veterans Homelessness Needs – Unaccompanied youth Homelessness Strategy
	<b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b>	Agencies were mailed notices of the plan development process and public meetings. Specific agencies contacts were also contacted to obtain data in preparation of this AP.
8	<b>Agency/Group/Organization</b>	<b>VICTOR VALLEY FAMILY RESOURCE CENTER</b>
	<b>Agency/Group/Organization Type</b>	Services – Housing Services-Children Services-homeless Services-Education
	<b>What section of the Plan was addressed by Consultation?</b>	Homeless Needs – Chronically homeless Homeless Needs – Families with children Homelessness Needs – Veterans Homelessness Needs – Unaccompanied youth Homelessness Strategy
	<b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b>	Agencies were mailed notices of the plan development process and public meetings. Specific agencies contacts were also contacted to obtain data in preparation of this AP.

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9	<b>Agency/Group/Organization</b>	<b>HOUSE OF PRAYER GOSPEL OUTREACH MINISTRIES</b>
	<b>Agency/Group/Organization Type</b>	Services-Children Services-homeless Services-Education
	<b>What section of the Plan was addressed by Consultation?</b>	Homeless Needs – Chronically homeless Homeless Needs – Families with children Homelessness Needs – Veterans Homelessness Needs – Unaccompanied youth Homelessness Strategy
	<b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b>	
10	<b>Agency/Group/Organization</b>	<b>MARY'S MERCY CENTER</b>
	<b>Agency/Group/Organization Type</b>	Services-homeless Services-Education
	<b>What section of the Plan was addressed by Consultation?</b>	Homeless Needs – Chronically homeless Homeless Needs – Families with children Homelessness Needs – Veterans Homelessness Needs – Unaccompanied youth Homelessness Strategy
	<b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b>	Agencies were mailed notices of the plan development process and public meetings. Specific agencies contacts were also contacted to obtain data in preparation of this AP.

**Summary of Feedback**

The majority of the feedback from homeless service providers was the lack of coordination among the City’s funded access center project and existing program providers. Throughout the 2015 program year staff has worked with current ESG providers to strategize on the use of their City ESG funding; especially, considering the access center’s ongoing success with rapid re-housing of homeless individuals needing supportive services and temporary housing to get back on their feet. For the 2016 program year, staff has met with all recommended providers to align their proposed services with those being offered at the access center. In addition, the access center budget is being reduced to account for the leveraging of other agency resources.

**Consultation with Continuum of Care (CoC)**

The City of San Bernardino recognizes that homelessness is a regional issue that impacts every community in the region. As the largest community in the County, the City also serves as a hub for service providers. The City supports the efforts of this network of agencies in ending homelessness through the Regional Continuum of Care Strategy. The Continuum of Care Strategy involves four key components:

- **Homeless Prevention** – Provision of preventative services will decrease the number of households and individuals who will become homeless and require emergency shelters and assistance. The City seeks to prevent homelessness by funding emergency assistance for families and households at-risk of being homeless. Educating residents about available services is a key component in reducing homelessness.

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- **Homeless Outreach and Needs Assessment** – The homeless require a broad spectrum of services from transportation assistance to life skills to childcare to prescriptions. The City works with homeless providers to identify gaps in assistance and fund these identified gaps on an annual basis.
- **Emergency Shelter and Transitional Housing** – The City provides funds to service providers offering emergency shelter, transitional housing, motel vouchers, food, and a variety of other services which address basic subsistence needs. Based on discussions with homeless advocates and providers, permanent housing and support services are priorities for addressing the immediate needs of the homeless population.
- **Homeless Transition Strategy** – Providing emergency services without complementary transitional and permanent housing services creates a situation where the homeless remain in San Bernardino for services but are trapped in an emergency housing situation or lack shelter due to inadequate resources for transitional and permanent housing. The City will emphasize services providing transitional and permanent housing assistance through case management, life skills, rental support and job assistance for homeless families and individuals transitioning to permanent housing.

The City uses ESG and CDBG public service grants to assist agencies that provide preventive services, emergency shelters, transitional housing, and supportive services for the homeless and those at-risk of being homeless.

**Local, Regional and Federal Planning Efforts**

<b>Table 8: Local, Regional and Federal Planning Efforts</b>		
<b>Name of Plan</b>	<b>Lead Organization</b>	<b>Synthesis?</b>
<b>General Plan</b>	City/Planning Department	Funding/programs that increase low income housing supports the City’s Regional Housing and Needs Assessment (RHNA) goals
<b>Continuum of Care (CoC)</b>	Continuum of Care Alliance	Potential funding allocations to address homeless needs will complement the CoC Strategy.
<b>10-Year Strategy to End Homelessness</b>	Continuum of Care Alliance	Potential funding allocations to address homeless needs will be consistent with the 10-Year Strategy to End Homelessness

## **Citizen Participation**

AP-12 Participation – 91.105, 91.200(c)

The City of San Bernardino, in compliance with HUD’s regulations, consulted with a variety of local agencies and the public through the citizen participation process. The City took the following actions:

- The Community Development Citizens Advisory Committee met on January 30, 2016 to review proposals and make funding recommendations.
- Public hearings were conducted to receive public comments on March 7, 2016, March 21, 2016 and April 4, 2016.
- Copies of the Draft Action Plan and Analysis of Impediments were available for a 30-day public review and comment period beginning on March 5, 2016. These documents were accessible in hard-copy at the City Manager’s office, the City Clerk’s office, and at the City’s Central Library.
- These documents were also available online in PDF format on the City’s website.

The table below summarizes public comments received on the Action Plan:

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**Table 9: Citizen Participation Outreach**

Outreach Type	Stakeholder Type	Stakeholder Name	Summary of comments received
Public Hearing #1 September 1, 2015	Resident Public Services/Nonprofits Organization	Resident Name Time for Change Foundation, Catholic Charities, The Salvation Army, Imtasik Family Counseling Services INC, San Bernardino Sexual Assault SVCS, Parks and Recreation, Option House, US VETS, Operation Grace, Central City Lutheran Mission, Home of the Neighborly Service, Rebound CDC, Victor Valley Family Resource Center, House of Prayer Vision of Hope, Veterans Partnering with Communities, Mary's Mercy Center	Comment Comments were received from various service providers and other City departments. Goals identified at the meeting on September 1, 2015 are targeted at the homeless residents of the City and are listed below: 1. Increase transportation assistance 2. Increase mental health and other case management services. 3. Expand bridge housing. 4. Educate the public on homelessness and ways to help. 5. Develop partnerships and a central resource center/intake system. 6. Prioritize Housing First models. 7. Increase outreach to the chronically homeless
Public Hearing #2 January 30, 2016	Public Services/Nonprofits Organization	Al-Shifa Clinic, Anointed Vessel Productions INC, Assistance League of San Bernardino, Big Brothers Big Sisters of the Inland Empire, Catholic Charities of San Bernardino/Riverside, Center for Employment Opportunities, Central City Lutheran Mission, Children's Fund INC, Community Action Partnership, Family Service Agency of San Bernardino, Friends of the C.I.D., Gang Reduction Intervention Team, GRID Alternatives, Highland Senior Center, Inland Congregations United for Change, Inland Fair Housing and Mediation Board, Inland Valley Drug and Alcohol Recovery Service, Legal Aid Society, LJR Intellect Academy of the Arts, Mary's Mercy Center, Mercy House Living Centers, Project Fighting Chance, Project Life Impact, San Bernardino Sexual Assault Services, Smooth Transition, Southern California Mountain Foundation, St. John's Community Success Center, The Community Foundation, Time for Change Foundation, Togetherness Evolves All Mankind, Youth Action Project.	Public Agencies oral testimonies & CDCAC funding recommendations

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Outreach Type	Stakeholder Type	Stakeholder Name	Summary of comments received
Public Hearing #1 September 1, 2015	Resident Public Services/Nonprofits Organization	Resident Name Time for Change Foundation, Catholic Charities, The Salvation Army, Imtasik Family Counseling Services INC, San Bernardino Sexual Assault SVCS, Parks and Recreation, Option House, US VETS, Operation Grace, Central City Lutheran Mission, Home of the Neighborly Service, Rebound CDC, Victor Valley Family Resource Center, House of Prayer Vision of Hope, Veterans Partnering with Communities, Mary's Mercy Center	Comment Comments were received from various service providers and other City departments. Goals identified at the meeting on September 1, 2015 are targeted at the homeless residents of the City and are listed below: 1. Increase transportation assistance 2. Increase mental health and other case management services. 3. Expand bridge housing. 4. Educate the public on homelessness and ways to help. 5. Develop partnerships and a central resource center/intake system. 6. Prioritize Housing First models. 7. Increase outreach to the chronically homeless
Public Hearing #3 March 7, 2016	Citizens, non-profits public service organizations and other public agencies.	TBD	TBD Summary of public comments will be available in the final version of the Action Plan.
Public Hearing #4 March 21, 2016	Citizens, non-profits public service organizations and other public agencies.	TBD	TBD Summary of public comments will be available in the final version of the Action Plan.
Public Hearing #3 April 4, 2016	Citizens, non-profits public service organizations and other public agencies.	TBD	TBD Summary of public comments will be available in the final version of the Action Plan.

## **Expected Resources**

AP-15 Expected Resources – 91.220(c) (1, 2)

The City receives funding from CDBG, ESG, and HOME as a means of benefiting its low- and moderate-income residents. CDBG primarily focuses on projects that include: Economic Development Programs, Human Services Programs, Neighborhood Revitalization Programs, Public Facilities Improvements, and the Public Services Program.

- The city anticipates receiving \$3,100,000 in CDBG and plans to allocate up to \$2,034,376 of prior year CDBG funding.
- ESG focuses on rapid rehousing, temporary housing, case management, and other supportive services. The City anticipates \$280,000 in ESG funds.
- The City will not be receiving new HOME funds in 2016/2017, however with prior year funds and Program Income the City anticipates having approximately \$2,634,000.00 to spend on affordable housing activities.

The City of San Bernardino will pursue a variety of public and private funds to leverage resources in a way that maximizes service to residents. The following section estimates the levels of major sources of potential funding to carry out activities that provide decent housing, suitable living environments, and expand economic opportunities.

The table on the next page outlines the City's expected resources for the 2016 Program Year.

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**Expected Resources-Priority Table (Table 4)**

<b>Table 10: Expected Resources</b>								
Program	Source	Use	Expected Amount Available Year 2			CP\$	Narrative Description	
			Annual Allocation: \$	Program Income: \$	Prior Year Resources: \$			Total \$
CDBG	Federal	CDBG Program Activities	\$3,100,000	\$0	\$2,034,376	\$5,134,376	n/a	The proposed allocations for FY 2016/2017 are as follows: Debt Service, 14%, Economic Development, 5%, Human Services, 13%, Neighborhood Revitalization, 27%, Public Facilities, 19%, Fair Housing, 1%, Public Services, 9% and Administration, 12%
HOME	Federal	Homeownership Programs	\$0	\$450,000	\$2,184,000	\$2,634,000.00	n/a	The proposed allocations for FY 2016/2017 are \$600,000 for a First Time Home Buyer Program, \$1,000,000 for in-fill development and \$300,000 for administration.
ESG	Federal	Homeless Services	\$280,000	\$0	\$0	\$280,000	n/a	The proposed allocations for FY 2016/2017 are for agencies that provide rapid re-housing, transitional housing, overnight shelter, and other essential services.

## **Leveraging**

The City leverages its resources with private capital in order to develop quality affordable homes for San Bernardino residents. Additional funds to serve the needs of lower- and moderate-income residents were derived from a variety of other sources, including:

- California Department of Education
- Catholic Healthcare West
- California Department of Justice
- Child Welfare Fund
- San Manuel Band of Mission Indians
- San Bernardino Unified School District
- Weingart Foundation
- Arrowhead United Way
- Institute for Adult Education
- Local Fund Raising Efforts

For those organizations that received ESG funds, agencies met the match requirement through utilization of volunteerism, in-kind contributions and funds from other local, state and federal programs.

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## Annual Goals and Objectives

AP-20 Annual Goals and Objectives - 91.420, 91.220(c)(3)&(e)

<b>Table 11: Annual Goals and Objectives</b>									
<b>Outcome/Objective</b>	<b>Goal Outcome Indicator</b>	<b>5 Year</b>	<b>2015</b>	<b>2016</b>	<b>2017</b>	<b>2018</b>	<b>2019</b>	<b>Area</b>	<b>Needs Addressed</b>
Preserve and Rehabilitate Housing	Homeowner Housing Rehabilitated/Preserved:	35 Households Planned		<b>8 units</b>	<b>TBD</b>	<b>TBD</b>	<b>TBD</b>	Citywide	Rehabilitation of Blighted buildings
Improve Neighborhood Conditions	Housing Code Enforcement/Foreclosed Property Care:	5036 Housing Units Planned		<b>1250 units</b>	<b>TBD</b>	<b>TBD</b>	<b>TBD</b>	Citywide	Proactive Crime Prevention/Code Enforcement
Expand Home Ownership Opportunities	Direct Financial Assistance to Homebuyers:	Planned to assist 20 households		<b>5 households</b>	<b>TBD</b>	<b>TBD</b>	<b>TBD</b>	Citywide	Develop Collaboration Partners
Provide Supportive Services	Public service activities other than Low/Moderate Income Housing Benefit:	9015 Persons Assisted		<b>2100 Persons Assisted</b>	<b>TBD</b>	<b>TBD</b>	<b>TBD</b>	Citywide	Services for the Homeless
Promote Economic Development	Jobs Created/Retained:	Planned to assist 2 businesses		<b>2 businesses</b>	<b>TBD</b>	<b>TBD</b>	<b>TBD</b>	Citywide	Business Opportunity for Niche/Microenterprise
Improve Facilities and Infrastructure	Public Facility or Infrastructure Activities other than Low/Moderate Income Housing Benefit:	Assist 159,253 with public facility improvements		<b>25,000 with public facility improvements</b>	<b>TBD</b>	<b>TBD</b>	<b>TBD</b>	Citywide	Improve Public Facilities
Fair Housing	Public service activities other than Low/Moderate Income Housing Benefit:	Assist 150 persons with Fair Housing Services		<b>35 persons with Fair Housing Services</b>	<b>TBD</b>	<b>TBD</b>	<b>TBD</b>	Citywide	Rehabilitation of Blighted buildings
Planning and Administration	Not Applicable			<b>N/A</b>	<b>TBD</b>	<b>TBD</b>	<b>TBD</b>	Not applicable	

## 2016-2017 Projects

AP-35 Projects – 91.220(d) and AP-38 Projects Summary (Table 12)

This section outlines the specific projects the City will undertake in the upcoming fiscal year to address the high priorities identified in the Consolidated Plan (CP). Those priority needs are summarized in the table below.

<b>Table 12: 2016-2017 Projects</b>	
<b>Priority Needs (from development of 2015-2019 Consolidated Plan) compared to goals highlighted in Action Plan and project selection.</b>	
<b>Priority Need</b>	<b>Associated IDIS Project</b>
1. Targeted job creation	Economic Development
2. Services for the homeless	Human Services
3. Services for Veterans	Human Services
4. Business opportunities for Niche/Microenterprise/WBE	Economic Development
5. Rehabilitation of Blighted Buildings	Neighborhood Revitalization
6. Proactive Crime Prevention/Code Enforcement	Neighborhood Revitalization
7. Eliminate Vacant Lots	Neighborhood Revitalization
8. Improve Public Facilities	Public Facilities and Improvements
9. Develop Collaborative Partnerships	Economic Development
10. Create opportunities for Low/Moderate Income residents to move out of poverty.	Public Service Program, Human Services

### Allocation Rationale

As an entitlement community the City sets its own priorities for use of CDBG, HOME and ESG funds. In order to effectively track and manage projects funded with these funds the Housing Division follows a standard Notice of Funding Availability (NOFA) for most all internal and external projects. However, excess prior year CDBG and HOME funding is often used as part of new housing or economic development projects that may arise during the program year. It is not anticipated that this will be the case during the 2016 Program Year since staff is recommending allocating all projected carryover dollars for all programs (ESG is fully committed in the current program year).

### Project Descriptions and Funding Levels

For FY 2016-2017, the City has a total CDBG budget of **\$5,134,376**, including prior year funds. The City also has **\$2,634,000** in HOME funds and **\$280,000** in ESG funds, including prior year funds. The City has allocated approximately 19 percent (19%) of its CDBG allocation to public

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facilities and infrastructure improvements within target low- and moderate-income areas. Twelve percent (12%) of the City's allocation is reserved for administration costs and nine percent (9%) is set aside for public services. The table below details each of the City's Project areas and the associated activities, their funding levels and eligibility criteria.

**Summary of Proposed Projects and Funding Amounts**

<b>Table 13: Summary of Proposed Projects and Funding Amounts</b> City of San Bernardino Summary of Proposed Projects and Funding Amounts for FY 2016-2017	
<b>1</b>	<b>Project Area Name</b> Neighborhood Revitalization
	<b>Activity #1</b> Arts and Stroll, \$250,000 <b>Activity #2</b> Demolition, \$200,000 <b>Activity #3</b> Downtown Corridor and SBX Improvement Program, \$250,000 <b>Activity #4</b> Neighborhood Revitalization Program, \$250,000 <b>Activity #5</b> Pocket Park Program, \$50,000 <b>Activity #6</b> Vacant To Value, \$400,000 <b>Activity #7</b> Infill Housing Development, \$1,000,0000 <b>Activity #8</b> Waterman Gardens 1, \$734,000 <b>Target Area</b> Citywide <b>Goals Supported</b> Improve Neighborhood Conditions <b>Needs Addressed</b> Rehabilitation of Blighted buildings <b>Funding</b> CDBG: \$1,400,000 HOME: \$1,734,000
	<b>Description of Project Activities</b> <p><u>Arts and Stroll Program:</u> Converts an existing blighted commercial facility into a community arts gallery and meeting center. The goal is to operate the community arts gallery on an ongoing basis through a partnership with a local non-profit. \$250,000 has been allocated to this project.</p> <p><u>Downtown and SBX Corridor Revitalization Program:</u> Acquisition and rehabilitation of a dilapidated/blighted commercial building along the SBX corridor, between the Downtown area and Hospitality Lane. \$250,000 has been allocated to Community Development for this program.</p> <p><u>Pocket Park Program:</u> Vacant lot remediation through partnership with residents and community groups interested in turning vacant lots into community assets. \$50,000 has been allocated to Community Development for this program.</p> <p><u>Demolition:</u> Demolition of blighted properties in partnership with Code Enforcement. \$200,000 has been allocated to Community Development for this program.</p> <p><u>Neighborhood Revitalization Program:</u> Targeted improvements of neighborhoods citywide using two (2) Code Enforcement Officers and one (1) Customer Service Representative. \$250,000 has been allocated to this program.</p> <p><u>Vacant to Value:</u> Rehabilitation of single family properties when it is determined by the City Attorney's office that the receivership process is not feasible. \$400,000 has been allocated to this program.</p> <p><u>Infill Housing Development:</u> Funds will be used to construct 3-4 single family homes</p>

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		on blighted lots. <u>Waterman Gardens 1</u> : Construction of public housing units for low income residents.
	<b>Target Date</b>	06/30/2017
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	An estimated 5,000 households are expected to benefit from this proposed activity. An estimated 36 households will benefit from the demolition program.
	<b>Location Description</b>	Various Neighborhoods throughout the City. This project includes activities that prevent and arrest area blight through rehabilitation, remediation, demolition, and code enforcement.
2	<b>Project Area Name</b>	<b>Public Facilities and Improvements</b>
	<b>Activity #1</b>	Camera Expansion Project, \$225,000
	<b>Activity #2</b>	Parks Improvement Projects, \$750,000
	<b>Target Area</b>	Citywide
	<b>Goals Supported</b>	Improve facilities and infrastructure
	<b>Needs Addressed</b>	Improve Public Facilities,
	<b>Funding</b>	CDBG: \$975,000
	<b>Description</b>	This project includes activities that improve public facilities including parks, libraries, community centers, etc. especially those in areas of low- moderate-income.
	<b>Target Date</b>	06/30/2017
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	Low- and moderate-income persons in the City will benefit from the proposed projects.
	<b>Location Description</b>	Perris Hill Park, Jerry Lewis Community Center, Seccombe Lake Park and various other locations for LED lighting upgrades, ADA compliance and replacement of community center roofs.
<b>Description of Project Activities</b>	<p><u>Camera Expansion Project</u>:</p> <p>Installation of surveillance cameras at critical low/mod locations in the City with the goal of reducing code related crimes in high service call areas. \$225,000 has been allocated to the Police Department for this project.</p> <p><u>Parks Projects</u> have been consolidated to one proposal with a total amount allocated of \$750,000.</p> <ul style="list-style-type: none"> <li>• Park Lighting Projects: Installation of energy efficient LED lights at various parks</li> <li>• Perris Hill Park Improvement: Installation of ADA compliant restrooms Perris Hill Park</li> <li>• Pool Cover Replacement: Installation of fixed pool covers at various parks</li> <li>• Park Splash Pad Project: Purchase of new and improvement of old splash pad systems at various parks.</li> <li>• Jerry Lewis Center Pool Filtration System Replacement: Replace pool filtration system at the Jerry Lewis Pool, located within Perris Hill Park.</li> <li>• Seccombe Lake Park Improvement: Installation of ADA compliant restrooms Seccombe Lake Park</li> <li>• Community Center Roof Repair Project: Roof repair/replacement at various community centers</li> </ul>	

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<b>3</b>	<b>Project Area Name</b>	<b>Debt Services</b>
	<b>Activity #1</b>	Section 108, \$728,376
	<b>Target Area</b>	Citywide
	<b>Goals Supported</b>	Promote Economic Development
	<b>Needs Addressed</b>	Targeted Job Creation, Rehabilitation of Blighted Buildings, Elimination of Vacant Lots
	<b>Funding</b>	CDBG: \$728,376
	<b>Description</b>	The City's Debt Service Project includes repayment of loans, such as Section 108.
	<b>Target Date</b>	06/30/2016
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	An estimated 475 jobs are expected to be created upon completion of the North Arden Guthrie and Maya Cinemas projects.
	<b>Location Description</b>	The project is located
<b>Description of Project Activities</b>	<u>Section 108</u> loans were utilized for the acquisition of 22 blighted and socially problematic four-plex apartment dwellings in the North Arden Guthrie Area. The City also renegotiated a HUD Section 108 Loan for the 20-Plex movie theater (formerly known as the Cinema Star) in the amount of \$9 million to repay the original HUD 108 Loan of \$4.6 million and provide necessary funds for new technology upgrades and remodeling by Maya Cinemas North America, Inc. This Project will include: new furniture and fixtures, carpeting, tile, counter-tops, paintwork, new seating, new digital projection equipment, movie screens and sound equipment, correction of American with Disabilities Act deficiencies, expansion of the main lobby and installation of equipment and expansion of one I-Max auditorium.	
<b>4</b>	<b>Project Area Name</b>	<b>Human Services</b>
	<b>Activity#1</b>	Homeless Access Center (Rehab), \$300,000
	<b>Activity#2</b>	Veteran's Supportive Housing, \$350,000
	<b>Activity#3</b>	Central City Lutheran Mission, \$20,000
	<b>Activity#4</b>	Catholic Charities of San Bernardino & Riverside Counties, \$20,000
	<b>Activity#5</b>	Community Action Partnership of San Bernardino County, \$20,000
	<b>Activity#6</b>	Time for Change Foundation, \$20,000
	<b>Activity#7</b>	Homeless Access Center, \$200,000
	<b>Target Area</b>	Citywide
	<b>Goals Supported</b>	Provide supportive services
	<b>Needs Addressed</b>	Eliminate Vacant Lots, Rehabilitation of Blighted Buildings, Targeted Job Creation,
	<b>Funding</b>	CDBG: \$650,000 ESG: \$280,000
	<b>Description</b>	This project includes activities targeted at assisting the most vulnerable residents of the City, including homeless, veterans, AIDS and mentally ill persons.
	<b>Target Date</b>	06/30/2017
<b>Estimate the number and type of families that will benefit from the proposed activities</b>	The City's 767 homeless persons are expected to benefit from this proposed activity	
<b>Location Description</b>	Targeted and Citywide; funding will be provided for supportive services citywide while the rehabilitation projects to include supportive housing will make use of existing infill plans in the City's downtown residential area South of 5 <sup>th</sup> Street, East of H and North of Rialto and West of Waterman.	

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	<b>Description of Project Activities</b>	<p>Planned Activities:</p> <p><u>Regional Access Center:</u> Convert an existing blighted facility on the outskirts of town into a regional access center where a number of Interagency Council on Homelessness (ICH) partner services can be co-located. The City will contribute \$300,000 in CDBG funds to starting up a San Bernardino Area Regional Access Center. Future amounts will be used for operations.</p> <p><u>Veteran’s Supportive Housing:</u> Convert an existing blighted facility (multi-family) into permanent supportive housing (PSH) for veterans with mental illness. \$350,000 in CDBG funds have been allocated to this program.</p> <p><u>San Bernardino Homeless Access Center:</u> The City will continue to fund its Homeless Access Center, operated by Mercy House Living Centers. \$200,000 in ESG funds are allocated to this activity.</p> <p><u>Community Action Partnership of San Bernardino County (CAPSBC):</u> CAPSBC will provide Rapid-Rehousing and Homeless Prevention, and case management to the homeless residents of the City. \$20,000 in ESG funds is allocated to this activity.</p> <p><u>Catholic Charities of San Bernardino &amp; Riverside Counties (CCSBRIV):</u> CCSBRIV will provide rapid-rehousing and homeless prevention to the City’s homeless. \$20,000 in ESG funds is allocated to this activity.</p> <p><u>Central City Lutheran Mission (CCLM):</u> CCLM will provide emergency shelter and other supportive services to the homeless men of San Bernardino. . \$20,000 in ESG funds is allocated to this activity.</p> <p><u>Time for Change Foundation (TFCF):</u> TFCF will provide street outreach and emergency shelter to the homeless women and children of the City. \$20,000 in ESG funds is allocated to this activity.</p>
<b>5</b>	<b>Project Area Name</b>	<b>Economic Development</b>
	<b>Activity#1</b>	Small Business Assistance Program, \$150,000
	<b>Activity#2</b>	Construction Trades Employment Program, \$100,000
	<b>Activity#3</b>	Homebuyer Assistance Program, \$600,000
	<b>Target Area</b>	Citywide
	<b>Goals Supported</b>	Promote Economic Development
	<b>Needs Addressed</b>	Business Opportunity for Niche/Microenterprise/WBE, Create Opportunities for Low Income Residents to Move out of Poverty, Targeted Job Creation
	<b>Funding</b>	CDBG: \$250,000 HOME: \$600,000
	<b>Description</b>	The City's Economic Development Project includes activities that create economic opportunities and jobs for residents.
	<b>Target Date</b>	06/30/2017
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	Estimated that 2 businesses and 20 first-time homebuyer loans.
	<b>Location Description</b>	

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	<b>Description of Project Activities</b>	<p><u>Small Business Assistance Program:</u> Provide targeted training and technical assistance to businesses participating in the City’s Small Business Program</p> <p><u>Construction Trades Employment Program:</u> Provide training to those interested in learning construction related trades to acquire the skills necessary to compete on union projects.</p> <p><u>Homebuyer Assistance Program:</u> Provide low income individuals and families first-time homebuyer loans.</p>
<b>6</b>	<b>Project Area Name</b>	<b>Public Service Program</b>
	<b>Activity#1</b>	Al-Shifa Clinic, \$22,500
	<b>Activity#2</b>	Assistance League of San Bernardino, \$20,000
	<b>Activity#3</b>	Anointed Vessel Production, \$10,000
	<b>Activity#4</b>	Catholic Charities of San Bernardino, \$15,000
	<b>Activity#5</b>	Center for Employment Opportunities (CEO), \$40,000
	<b>Activity#6</b>	Central City Lutheran Mission (CCLM), \$15,000
	<b>Activity#7</b>	Children’s Fund, Inc., \$20,000
	<b>Activity#8</b>	Community Action Partnership of San Bernardino & Riverside Counties, \$30,000
	<b>Activity#9</b>	Family Service Agency of San Bernardino, \$15,000
	<b>Activity#10</b>	Friends of the C.I.D., \$30,000
	<b>Activity#11</b>	Gang Reduction Intervention Team (GRIT), \$15,000
	<b>Activity#12</b>	Highland Senior Center, \$25,000
	<b>Activity#13</b>	Inland Congregations United for Change (ICUC), \$15,000
	<b>Activity#14</b>	Legal Aid Society, \$15,000
	<b>Activity#15</b>	Mary’s Mercy Center, \$10,000
	<b>Activity#16</b>	Project Fighting Chance, \$32,500
	<b>Activity#17</b>	San Bernardino Sexual Assault Services, \$20,000
	<b>Activity#18</b>	Southern California Mountains Foundation, \$40,000
	<b>Activity#19</b>	St. John’s Community Success Center, \$15,000
	<b>Activity#20</b>	Time for Change Foundation, \$40,000
	<b>Activity#21</b>	Youth Action Project, \$20,000
	<b>Target Area</b>	Citywide
	<b>Goals Supported</b>	Public Services, Human Services
	<b>Needs Addressed</b>	Public Service Program, Human Services & Economic Development
	<b>Funding</b>	CDBG: \$465,000
	<b>Description</b>	Assistance to public service organizations including labor, materials, supplies, etc.) for providing services that benefit low- moderate-income residents or areas of the City of San Bernardino.
	<b>Target Date</b>	06/30/2017
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	Low- and moderate-income persons in the City will benefit from the proposed projects.
	<b>Location Description</b>	Citywide
	<b>Description of Project Activities</b>	<p><u>Al-Shifa Clinic:</u> This clinic provides primary medical, dental, as well as specialty care services, free of charge, to the indigent and under-served/uninsured without regard to religion, ethnicity, gender, and/or sexuality through a network of volunteer medical professionals. Al Shifa was granted \$22,500 in CDBG funds.</p> <p><u>Assistance League of San Bernardino:</u> The goal of Dr. Earl Crane’s Children’s Dental Health Center is to improve the oral and physical health of San Bernardino’s</p>

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	<p>underserved children. Children will receive dental services for a \$20.00 service fee, but no child is turned away due to inability to pay. Program services is sustained through the organization’s comprehensive corporate and foundation grant programs, fund raising events, and individual donors</p> <p><u>Catholic Charities of San Bernardino &amp; Riverside Counties:</u> The HOPE in the City activity primarily emphasizes: improving the Educational, Nutritional, Physical well-being of individuals and families, as well as the development of youth and children in the community. Funds will be used for health, life skills, and cooking classes, as well as summer lunches, Ken's Cafe, a Community Garden, case management, Zumba classes, tutoring and career development. \$15,000 in CDBG funds was granted to Catholic Charities.</p> <p><u>Center for Employment Opportunities (CEO):</u> Provides immediate, effective, comprehensive employment services to unemployed individuals with recent criminal convictions. Services include life skills education, paid transitional work, permanent job placement and retention services.</p> <p><u>Central City Lutheran Mission:</u> CCLM is receiving funding for a new program targeted to assist low income families with necessary health and hygiene products for infants. Diapers, wipes, formula, and other necessary items for parents struggling or provide for their small children. CCLM was granted \$15,000 in CDBG funds.</p> <p><u>Children’s Fund:</u> The mission of the program is to prevent child abuse; to ensure that at-risk children have access to food, shelter, clothing, medical care, and education; and to provide social development opportunities for abused, abandoned, neglected or impoverished children. Children’s fund was granted \$20,000.</p> <p><u>Community Action Partnership of San Bernardino County:</u> CAPSBC will provide rapid rehousing and eviction prevention alongside counseling services for housing as well as supportive services such as case management. CAPSBC received \$30,000.</p> <p><u>Family Service Agency of San Bernardino:</u> This program provides professional counseling, family education, and supportive services to families and individuals. Counseling services include individual/family therapy, parenting, anger management, and domestic violence intervention support. FSASB received \$15,000.</p> <p><u>Friends of the C.I.D.:</u> Friends of CID is a non-profit fundraising and support organization for the Center for Individual Development (CID) and its Therapeutic Recreation Programs. The Sensory Center will allow clients to increase attention span, develop senses of hearing, sight, smell, touch and taste. Friends of the CID received \$30,000 in CDBG funds.</p> <p><u>Gang Reduction Intervention Team (GRIT):</u> GRIT’s mission is to provide gang intervention services to local schools and job employment training/national certification to marginalized young adults, ages 17-24. Partnering with the San Bernardino School Police Department, services include: drug and alcohol education, drug testing, anger management, gang prevention and intervention, life skills and weapons diversion, and EMT training. GRIT was granted \$15,000.</p> <p><u>Highland Senior Center:</u> Highland Senior Center is an active senior center that provides physical fitness, recreational, social, educational classes, transportation services, and daily hot lunches to seniors. This agency was granted \$25,000.</p>
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	<p><u>Inland Congregations United for Change (ICUC):</u> ICUC operates CHORDS, an organization that promotes positive youth development through music, arts, performing arts, mentorship, and leadership training. ICUC received \$15,000.</p> <p><u>Legal Aid Society:</u> This program provides legal services to low income residents. Services include: legal advice, case strategy, and professionally prepared legal documents to prevent unlawful evictions, foreclosure, secure restraining orders/custody orders, and establish orders for non-parent caregivers to access healthcare. Legal Aid Society was granted \$15,000.</p> <p><u>Mary's Mercy Center:</u> MMC provides basic human health needs to homeless or low income residents of San Bernardino. Services include showers, hygiene items, health care referrals, case management and transportation assistance. MMC was granted \$10,000.</p> <p><u>Project Fighting Chance:</u> The Fights Boxing Program provides a support system for at-risk youth and young adults while assisting them to become positive contributing members of the community. The program offers assistance in areas of tutoring, male and female life skills, support groups, child nutrition, obesity prevention and anger management. Funds will help with boxing and golf equipment, as well as outreach and community education, testing, and monitoring for weight related illnesses and treatment. \$47,000 was contributed to this activity.</p> <p><u>San Bernardino Sexual Assault Services:</u> SBSAS's mission is to provide understanding, and support to victims of sexual assault and domestic violence through immediate crisis intervention, follow-up services, individual counseling, accompaniment, and advocacy services. This program was funded \$20,000.</p> <p><u>Southern California Mountains Foundation:</u> This program promotes employment opportunities, education and support services for youth that are low income, formerly incarcerated, at-risk of committing crimes, young parents, and homeless and disconnected from family support. This is achieved through a paid employment training program up to one year where they can earn up to \$800 per month; job assistance; an accredited charter school to obtain a high school diploma with teachers that work with special need populations, and a life skills transitions program. UCC was granted \$40,000 in CDBG funds.</p> <p><u>St. John's Community Success Center:</u> The Safe Space programs provide tutoring for students, academic guidance for parents, career workshops, books for family literacy, and a variety of events to encourage leadership, healthy living, self confidence, responsibility and community citizenship. St. John's was granted \$15,000 in CDBG funds.</p> <p><u>Time for Change Foundation (TFCF):</u> Direct Substance Abuse Services/Employment Training and Childcare will utilize a proven approach to alleviating deep poverty in vulnerable women and children by incorporating a comprehensive spectrum of Housing, Case Management and Supportive Services with core components – Substance Abuse Services, Employment Development and Childcare to facilitate the achievement of self-sufficiency. Time for Change was granted \$40,000 of CDBG funds.</p> <p><u>Youth Action Project:</u> Young Scholars Program's mission is to assist San Bernardino's</p>
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		youth in acquiring the skills and habits necessary to gain economic and social success. YAP employs local college students to serve as academic mentors to high school students in the San Bernardino City Unified School District (SBCUSD). The program will employ 53 local college students and young adults (members) and provide them with work experience and training. Members will tutor/mentor/case-manage 250 high school students while actively seeking to engage their parents in the students' success. CDBG funds will help Youth Action Project (YAP) sustain this expansion by providing space for program activities and fingerprinting. Youth Action Project was granted \$20,000 in CDBG funds.
<b>7</b>	<b>Project Name</b>	<b>Administration</b>
	<b>Target Area</b>	<b>Target areas are not used for General Program Administration</b>
	<b>Goals Supported</b>	Planning & Administration
	<b>Needs Addressed</b>	Appropriate planning and administration of entitlement funding ensures all the City's high priority needs are met.
	<b>Funding</b>	CDBG: \$620,000
	<b>Description</b>	<p>Administration of programs. Includes salaries, supplies, materials, and contractual/professional services.</p> <p>The permanent program staff includes the following positions:</p> <ol style="list-style-type: none"> <li>1. Deputy Housing Director</li> <li>2. CDBG Coordinator (2)</li> <li>3. CDBG Program Assistant (2)</li> <li>4. Financial Analyst (.80)</li> </ol> <p>Administration of the program is an on-going activity.</p>
	<b>Target Date</b>	06/30/2017

**Geographic Distribution**

50 Geographic Distribution – 91.220(f)

Cities are required to report the distribution of funding by geographic area, including the areas of low income and minority concentration where funds are typically targeted. Staff provides an estimate based on project locations of the amount of funds to be used city-wide and in specified target areas.

The areas in the table below, in addition to showing the general distribution of the funding, show how the City will meet the statutory requirement that 70% of CDBG funds be used to benefit low income persons. For 2016-2017, the AAP is proposing a number of projects that will focus on the Downtown Area Focus Neighborhood, improve public facilities and a variety of supportive services for low income residents.

<b>Table 14: Geographic Distribution</b>	
<b>Area of Usage</b>	<b>Amount of Funds</b>
<b>Staff is still finalizing the geographic distribution of funds.</b>	<b>\$0</b>

The City proposes to utilize its funding for the upcoming CP period to finance a variety of housing, community development, economic development, and capital improvement projects. The majority of the funding will be used to finance projects targeting low- to moderate-income individuals and families throughout the City, including those in special needs categories such as abused children, battered spouses, elderly persons, severely disabled adults, homeless persons, illiterate adults, and persons living with HIV/AIDS. Based on 2007-2011 CHAS data, about 59 percent of households in the City are considered low- or moderate-income households.

In addition to projects and programs available to eligible participants citywide, specific projects and programs will be targeted to designated low/moderate income CDBG Benefit Service Areas. CDBG Benefit Service Areas are defined as geographic locations within the city of San Bernardino boundaries where 51 percent or more of the households residing in those areas are low- to moderate-income. Much of the City qualifies as a CDBG Benefit Service Area.

The plan for geographic distribution of resources and projects identified as serving an area benefit is based in part on the geographic distribution of low- and moderate-income households throughout the City. Appendix B includes a map identifying CDBG Benefit Services areas throughout the City by Council Ward. City Council members utilize this information as a guide for determining the annual distribution of funding for projects

## Affordable Housing

AP-55 Affordable Housing – 91.220(g)

The City plans to utilize funds to support a number of authorized housing activities, including residential rehabilitation programs and a first-time homebuyer program.

<b>Table 15: Affordable Housing One Year Goals for the Number of Households to be Supported (Table 10)</b>	
<b>Homeless</b> (Based on 2015/2016 Homeless Access Center Accomplishments)	<b>150</b>
<b>Non-Homeless</b>	<b>50</b>
<b>Special-Needs</b>	<b>50</b>
<b>Total</b>	<b>250</b>

**Table 1 - One Year Goals for Affordable Housing by Support Requirement**

<b>Table 16: Affordable Housing One Year Goals for the Number of Households Supported Through (Table 11)</b>	
<b>Rental Assistance</b>	<b>0</b>
<b>The Production of New Units</b>	<b>10</b>
<b>Rehab of Existing Units</b>	<b>5</b>
<b>Acquisition of Existing Units</b>	<b>8</b>
<b>Total</b>	<b>23</b>

**Table 2 - One Year Goals for Affordable Housing by Support Type**

## **Public Housing**

AP-60 Public Housing – 91.220(h)

The needs of public housing in the City are met by the Housing Authority of the County of San Bernardino (HACSB).

### **Actions planned during the next year to address the needs to public housing:**

The City signed an agreement with the County of San Bernardino to join the County HOME Consortium starting in FY 2015/16 for three years. As a result, the City will no longer be directly receiving HOME funds for three years. Instead, the funding is diverted to the County HOME Consortium. Much of the City's diverted HOME funds are earmarked for the development of Waterman Garden, an affordable housing project owned and operated by the Housing Authority of the County of San Bernardino, and is located in the City of San Bernardino.

### **Actions to encourage public housing residents to become more involved in management and participate in homeownership:**

HACSB's centralized community affairs department assists in making and strengthening partnerships throughout the County to leverage services and programs to assist residents with achieving self-sufficiency. In an effort to outreach to services of greatest need among the residents, in 2010, HACSB partnered with Loma Linda University to conduct a detailed needs assessment of one of HACSB's Public Housing communities—Maplewood Homes Community (formerly known as Medical Center, 296 units)—to determine appropriate partners that could best serve residents based on resident input and professional analysis.

## Homeless and Other Special Needs Activities

AP-65 Homeless and Other Special Needs Activities – 91.220(i)

According to the San Bernardino County 2015 Homeless Count and Subpopulation Survey, 767 adults and children in the City of San Bernardino were homeless during the Point-in-Time (PIT) count conducted on January 22, 2015. The City receives a lot of feedback from residents and other community members, including business owners that homelessness and panhandling are one of the issues the City should focus on.

In addition, San Bernardino County's 10- Year Strategy to End Homelessness, which was recalibrated in 2013, includes a recommendation to increase the number of available permanent supportive housing beds that serve the County's chronically homeless population. San Bernardino prioritizes sustainable assistance to the homeless population which is effectively accomplished with a Housing First model.

### **Describe the jurisdictions one-year goals and actions for reducing and ending homelessness including, reaching out to homeless persons (especially unsheltered persons) and assessing their individual needs:**

The City of San Bernardino has formed a Homeless Street Outreach Team that provides daily mobile outreach to the most service-resistant homeless population in San Bernardino. The Team works in partnership with local service providers, law enforcement, health professionals, city staff, and local residents and businesses to assist the homeless in securing stable housing, short and long-term, and achieve self-sufficiency. Service providers and community volunteers assist the Team during "ride-along" conducted throughout the week. The Outreach Team generally engages about 400 homeless individuals per year and operates from 7:30 a.m. to 5:30 p.m. on weekdays, with various weekend hours (as assigned).

In addition, San Bernardino County's 10- Year Strategy to End Homelessness, which was recalibrated in 2013, includes a recommendation to expand street outreach and engagement services to include multidisciplinary practitioners and services and include volunteers from various community groups. Specifically, the strategy calls for the design and implementation of local "Housing First Engagement Teams" (ETs). ETs will identify, engage, house, and provide integrated supportive services to the most vulnerable, visible, and hardest-to-reach chronically homeless single adults and families who have been living on the streets of San Bernardino County. The Strategy also recommended establishing a Central Contact Center that would respond to community calls and concerns for traditional street outreach and engagement and/or assertive community treatment.

### **Addressing the emergency shelter and transitional housing needs of homeless persons**

Even though the City of San Bernardino recognizes the effectiveness of the Housing First model, it still realizes the immediate need of emergency shelter. The City funds various agencies that address emergency shelter and transitional housing. Central City Lutheran Mission operates a

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men's shelter year round with the capacity for 70 men per night. The San Bernardino Homeless Access Center has a motel voucher assistance program targeted at clients that are in the process of being rapidly re-housed. Time for Change Foundation through the Sweet Dreams and Mountain View shelters, provide women and children with shelter and supportive services. All homeless service providers that the City funds with ESG or CDBG provide case management services in order to ensure that all clients receive the support and assistance they need to exit life on the streets and become stable.

**Helping homeless persons (especially chronically homeless individuals and families, families with children, veterans and their families, and unaccompanied youth) make the transition to permanent housing and independent living, including shortening the period of time that individuals and families experience homelessness, facilitating access for homeless individuals and families to affordable housing units, and preventing individuals and families who were recently homeless from becoming homeless again**

The City of San Bernardino recognizes that homelessness is a regional issue that impacts every community in the region. As the largest community in the County, the City also serves as a hub for service providers. The City supports the efforts of this network of agencies in ending homelessness through the Regional Continuum of Care Strategy. The Continuum of Care Strategy involves four key components, one of which is homeless prevention. The provision of preventative services will decrease the number of households and individuals who will become homeless and require emergency shelters and assistance. The City seeks to prevent homelessness by funding emergency assistance for families and households at-risk of being homeless. Educating residents about available services is a key component in reducing homelessness.

Based on the City's discussions with homeless advocates and providers, permanent housing and support services are priorities for addressing the immediate needs of the homeless population. Providing emergency services without complementary transitional and permanent housing services creates a situation where the homeless remain in San Bernardino for services but are trapped in an emergency housing situation or lack shelter due to inadequate resources for transitional and permanent housing. The City will emphasize services providing transitional and permanent housing assistance through case management, life skills, rental support and job assistance for homeless families and individuals transitioning to permanent housing.

As previously noted, many of the transitional housing programs assisted by the City include assistance with finding permanent housing. In addition, the County's 10-Year Strategy for Ending Homelessness was recently recalibrated in 2013 to focus on a rapid re-housing approach that is also consistent with a Housing First Model. This approach is intended to minimize the amount a time an individual or family remains homeless or in shelters. The Housing First Model also focuses on homeless prevention by emphasizing the need to keep individuals and families in their current housing if appropriate.

**Helping low-income individuals and families avoid becoming homeless, especially extremely low-income individuals and families and those who are: being discharged from publicly**

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**funded institutions and systems of care (such as health care facilities, mental health facilities, foster care and other youth facilities, and corrections programs and institutions); or, receiving assistance from public or private agencies that address housing, health, social services, employment, education, or youth needs.**

The County's 10-Year Strategy for Ending Homelessness, recently recalibrated in 2013, includes a recommendation to focus on discharge planning in order to prevent people from becoming homeless when they are discharged from correctional, foster care, health care, or mental health care systems. The McKinney-Vento Act requires that State and local governments have policies and protocols in place to ensure that persons being discharged from a publicly-funded institution or system of care are not discharged immediately into homelessness. In order to meet HUD's requirements, the 10-Year Strategy has established a Discharge Planning Committee to focus on improving coordination between discharge planning agencies, local government, and homeless service providers in order to implement a "zero tolerance" plan that will prevent persons being discharged into homelessness.

## Barriers to Affordable Housing

AP-75 Barriers to affordable housing – 91.220(j)

The City of San Bernardino and Inland Fair Housing and Mediation Board (IFHMB) agree to take the following actions to address the barriers to affordable fair housing as identified in the City’s 2015-2020 Analysis of Impediments (AI). The proposed activities within the Action Plan will serve to place a focus on the recommended actions contained in the AI using an agreed upon timeframe in which those activities should be conducted and/or completed. This focus will assist IFHMB and the City of San Bernardino to Affirmatively Further Fair Housing (AFFH).

**Table 18: Barriers to Affordable Housing**

Impediment	Summary & Recommended Activities	Timeline to Remedy
1.0 - Housing Discrimination	<p><u>Summary of Findings:</u> Discriminatory practices by some landlords and apartment managers continue in the city especially based on the protected categories of disability, race and familial status. While race discrimination has shown some improvement over time, discrimination against persons with disabilities has increased.</p>	
	<p><u>Recommended Jurisdiction Activities:</u></p> <ul style="list-style-type: none"> <li>• Work collaboratively with IFHMB to promote its programs and services by, for example, supplying information about fair housing workshops to City staff and other organizations, and encouraging attendance at the workshops.</li> <li>• Assure that fair housing literature is available in City departments.</li> <li>• Advise IFHMB of known “problem” properties so that additional education, investigation, and enforcement activities can be undertaken.</li> <li>• Schedule events at locations throughout the City to promote the availability of fair housing services to City residents.</li> </ul>	<p><u>Timeframe:</u></p> <p>Ongoing – report quarterly progress</p>

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	<ul style="list-style-type: none"> <li>• Provide information on fair housing, including a link to IFHMB’s website (<a href="http://www.ifhmb.com">www.ifhmb.com</a>) in a readily accessible location on the City’s website.</li> </ul>	
	<p><u>Recommended IFHMB Activities:</u></p> <ul style="list-style-type: none"> <li>• IFHMB will continue its work with local housing provider groups, rental property owners and managers, community agencies, and the general public to provide education and outreach on housing rights and responsibilities, including discrimination based on disability, race, and familial status.</li> <li>• Workshops will be offered to the community free of charge bi-annually, in May and October.</li> <li>• IFHMB will encourage City of San Bernardino staff to attend its workshops held in San Bernardino or nearby locations.</li> <li>• IFHMB will work with the City to promote and increase awareness of its programs and services.</li> </ul>	<p><u>Timeframe:</u></p> <p>Ongoing – report quarterly Workshops – May and October</p>
<p>Impediment</p>	<p>Summary &amp; Recommended Activities</p>	<p>Timeline to Remedy</p>
<p>Public Policies and Programs Affecting Housing Development:  2.1 – Affordable Housing</p>	<p><u>Summary of Findings:</u> The City of San Bernardino has acknowledged the extensive need for affordable housing.</p> <p>While the lack of affordable housing is not a fair housing issue per se, it disproportionately affects minority households (especially Hispanic households) in the community. Expanding affordable housing opportunities in the City will directly expand access to decent and adequate households for minority households.</p>	<p><u>Recommended Jurisdiction Activities:</u></p> <ul style="list-style-type: none"> <li>• Provide targeted education when necessary to relieve local opposition (NIMBYism) to the development of affordable housing, as new projects are announced.</li> </ul>
		<p><u>Timeframe:</u></p> <p>Ongoing – report quarterly</p>

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	<ul style="list-style-type: none"> <li>• Continue to encourage the development of affordable housing through (1) development fee waivers/reductions; (2) streamlined permit processing; (3) flexibility in applying design and development standards; (4) density bonuses; (5) other general plan, administrative and zoning efforts; and (6) public-private partnerships with developers of affordable housing.</li> <li>• Promote heightened understanding of the need for affordable housing through aggressive information campaigns.</li> </ul>	
	<p><u>Recommended IFHMB Activities:</u></p> <ul style="list-style-type: none"> <li>• Assist the City with efforts to provide targeted education and outreach to inform neighborhoods regarding fair housing laws when new multi-family housing projects are initiated in areas in which the City experiences NIMBYism by local residents.</li> <li>•</li> </ul>	<p><u>Timeframe:</u></p> <p>Ongoing – report quarterly</p>
<p>Impediment</p>	<p>Summary &amp; Recommended Activities</p>	<p>Timeline to Remedy</p>
<p>Public Policies and Programs Affecting Housing Development:</p> <p>2.3 – Income Disparity between Owner and</p>	<p><u>Summary of Findings:</u> A substantial income disparity exists between owner and renter households. Lower income households are more likely to be renter households than owner households. In general, housing discrimination issues are more prevalent in the rental housing market. Homeownership is a particularly important vehicle for providing decent housing for working families.</p>	

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Renter Households	<u>Recommended Jurisdiction Activities:</u> <ul style="list-style-type: none"> <li>In cooperation with lending institutions, local realtor associations, and IFHMB, the City should conduct outreach to inform lower income households of special local, state and federal homebuyer assistance programs.</li> </ul>	Timeframe: Ongoing – report quarterly
	<u>Recommended IFHMB Activities:</u> <ul style="list-style-type: none"> <li>Advise City of any first time homebuyer or financial literacy classes scheduled by IFHMB in the City or nearby locations, and work collaboratively with the City to promote attendance at the workshops.</li> </ul>	Timeframe: Ongoing – report quarterly
Impediment	Summary & Recommended Activities	Timeline to Remedy
Public Policies and Programs Affecting Housing Development:  2.4 – Senior Citizens Require Special Housing Assistance	<u>Summary of Findings:</u> Seniors over 65 years of age represent nearly 8% of the City’s total population. Senior households may be less able to make improvements to their housing, deal with challenging situations (such as confronting landlords/managers), or find affordable housing due to limited income and disabilities. Senior citizens, particularly the frail elderly with disabilities, are vulnerable to housing discrimination as they often have increased difficulty in finding housing accommodations or face targeted evictions.	
	<u>Recommended Jurisdiction Activities:</u> <ul style="list-style-type: none"> <li>Continue efforts to expand the variety of available housing types and sizes.</li> <li>Work with IFHMB to increase the awareness by senior citizens residing in the City of their fair housing rights and the availability of landlord-tenant mediation services provided by IFHMB.</li> </ul>	Timeframe: Ongoing – report quarterly
	<u>Recommended IFHMB Activities:</u>	Timeframe:

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	<ul style="list-style-type: none"> <li>• Conduct targeted outreach at senior centers in the City of San Bernardino regarding IFHMB's programs and services, including landlord-tenant mediation and fair housing services.</li> <li>• Conduct a housing rights and responsibilities workshop during the 2015-2016 fiscal year at a local senior center or library. Work with the City to determine the best location to conduct the workshop.</li> </ul>	
Impediment	Summary & Recommended Activities	Timeline to Remedy
<p>Public Policies and Programs Affecting Housing Development:</p> <p>2.6 – Individuals with Physical and Mental Disabilities Experience Significant Discrimination in Rental Housing</p>	<p><u>Summary of Findings:</u> Physical disability is the greatest cited basis for discrimination, according to HUD and DFEH. Mentally ill tenants also face the barrier of stigmatization and biases from landlord and property managers.</p>	
	<p><u>Recommended Jurisdiction Activities:</u></p> <ul style="list-style-type: none"> <li>• The City should consider incentivizing or requiring universal design features in new construction or substantial rehabilitation of existing housing, especially projects that receive financial assistance from the City.</li> <li>• Literature regarding the Seven Design and Construction Requirements of the Fair Housing Act (to be provided by IFHMB) should be provided to all individuals inquiring about building permits</li> </ul>	<p>Timeframe:</p> <p>Ongoing – report quarterly</p>
	<p><u>Recommended IFHMB Activities:</u></p> <ul style="list-style-type: none"> <li>• Conduct workshops and community outreach activities targeted at individuals who are physically or mentally</li> </ul>	<p>Timeframe:</p> <p>Ongoing – report quarterly</p>

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	<p>disabled</p> <ul style="list-style-type: none"> <li>• Provide literature regarding the Seven Design and Construction Requirements of the Fair Housing Act to the City for distribution to individuals inquiring about building permits.</li> </ul>	
Impediment	Summary & Recommended Activities	Timeline to Remedy
3.1 Lending Practices	<p><u>Summary of Findings:</u> HMDA data reveals that the racial/ethnic makeup of applicants for conventional home loans was not necessarily reflective of the racial/ethnic demographics of the City. In the City, White and Asian applicants generally had the highest approval rates in both 2008 and 2013. Black applicants, meanwhile, had the lowest approval rates across all income categories during the same time period, and were more likely than all other applicants to be denied loans.</p>	
	<p><u>Recommended Jurisdiction Activities:</u></p> <ul style="list-style-type: none"> <li>• The City should expand outreach efforts to minority households, especially Black households, to raise awareness of and education about homeownership opportunities.</li> <li>• Advise IFHMB of neighborhoods where the City believes disparate lending patterns exist so that IFHMB can target its education and outreach activities.</li> <li>• Encourage attendance at and assist in marketing any homebuyer education and/or financial literacy workshops held in the City or adjacent areas by IFHMB or other qualified entities.</li> <li>• Work with IFHMB to create a letter to local lending institutions regarding the City's commitment to eliminating</li> </ul>	<p><u>Timeframe:</u></p> <p>Ongoing – report quarterly</p>

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	<p style="text-align: center;">racial discrimination in lending patterns.</p>	
	<p><u>Recommended IFHMB Activities:</u></p> <ul style="list-style-type: none"> <li>• IFHMB will advise the City of any First Time Homebuyer or Financial Literacy workshops it scheduled in San Bernardino or adjacent areas, and work collaboratively with the City staff to market the workshops. Fair housing education will be provided as part of the curriculum for these workshops.</li> <li>• IFHMB will target education, outreach, and enforcement activities in neighborhoods identified by the City where disparate lending patterns may exist.</li> </ul>	<p>Timeframe:  Ongoing – report quarterly</p>
<p>Impediment</p>	<p>Summary &amp; Recommended Activities</p>	<p>Timeline to Remedy</p>
<p>4.1 – Demographics: Residential Segregation</p>	<p><u>Summary of Findings:</u> Residential segregation refers to the degree to which groups live separately from one another and has historically been linked to the intentional separation of racial groups. Overall, the City has moderate levels of segregation.</p>	
	<p><u>Recommended Jurisdiction Activities:</u></p> <ul style="list-style-type: none"> <li>• The City should continue to offer a range of housing options to its residents to allow the greatest level of mobility.</li> <li>• Ensure developers and housing providers utilizing local, state and federal funds adhere to the Affirmative Fair Marketing Plans, as required.</li> </ul>	<p>Timeframe:  Ongoing – report quarterly</p>
	<p><u>Recommended IFHMB Activities:</u></p> <ul style="list-style-type: none"> <li>• Provide fair housing technical assistance, as needed,</li> </ul>	<p>Timeframe:</p>

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	regarding residential segregation patterns and mobility issues.	Ongoing – report quarterly
Impediment	Summary & Recommended Activities	Timeline to Remedy
5.1 - Housing Market Conditions	<p><u>Summary of Findings:</u> Approximately 67% of the housing stock in the City is over 30 years old, indicating the possibility of needed repair and rehabilitation for almost half of the City’s housing stock. Home rehabilitation can be an obstacle for senior homeowners with fixed incomes and mobility issues. Lead based pain hazards also disproportionately impact minority households, who tent to have lower incomes and reside in older housing units.</p>	
	<p><u>Recommended Jurisdiction Activities:</u></p> <ul style="list-style-type: none"> <li>• The City should continue operating their housing rehabilitation programs and increase efforts to promote these programs.</li> <li>• Work collaboratively with IFHMB to promote the availability of housing rehabilitation programs.</li> </ul>	<p>Timeframe:</p> <p>Ongoing – report quarterly</p>
	<p><u>Recommended IFHMB Activities:</u></p> <ul style="list-style-type: none"> <li>• Provide information regarding existing and new housing rehabilitation programs (provided by City) to attendees at fair housing workshops and other events held in the City of San Bernardino or adjacent areas.</li> </ul>	<p>Timeframe:</p> <p>Ongoing – report quarterly</p>

## **Other Actions**

AP-85 Other Actions – 91.220(k)

Priority Needs established in the FY 2015 - FY 2019 Five-Year Consolidated Plan, which form the basis for establishing objectives and outcomes in the FY 2016-2017 One-Year Action Plan, are as follows:

### **High Priority**

- Preserve and rehabilitate existing single-family dwellings.
- Improve neighborhood conditions through code enforcement and neighborhood revitalization.
- Expand homeownership opportunities and assist homebuyers with the purchase of affordable housing.
- Assist homeless and special needs populations with supportive services.
- Promote economic development and employment opportunities for low and moderate income persons.
- Improve and expand existing community facilities and infrastructure to meet current and future needs.
- Eliminate identified impediments to fair housing through education, enforcement, and testing.
- Planning and administration

### **Low Priority**

- Provide rental assistance and preserve existing affordable rental housing.
- Expand the affordable housing inventory through new construction.

### **Actions planned to address obstacles to meeting underserved needs**

As the City moves forward, it anticipates improvement due to reorganization of program staff, increased capacity in the City's Finance Department and better goal alignment among policy setters. During the 2016/2017 Fiscal Year the program will hire two (2) additional CDBG Coordinators and promote existing support staff to full-time CDBG Program Assistants. In addition, a Human Services Coordinator will be added to assist with managing the City's goals and objectives for special needs/underserved residents.

### **Actions planned to foster and maintain affordable housing**

The City fosters relationships with for-profit and non-profit housing developers for the new construction of both market rate and affordable housing projects. The City also leverages its resources with private capital in order to develop quality affordable homes for San Bernardino residents. For FY 2016-2017, the City has allocated funds for the rehabilitation and preservation

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of housing and the promotion of home ownership opportunities in the City.

### **Actions planned to reduce lead-based paint hazards**

Neighborhood Housing Services of Inland Empire (NHSIE) and Inland Housing Development Corporation (IHDC), non-profit entities that administer the City's Housing Rehabilitation Program, notify all Housing Rehabilitation Program applicants about the hazards of lead-based paint. If applicants are low-income and have a child under the age of 6, they are referred to the County's Lead-Based Paint Abatement Program for free lead-based paint inspections, testing children for lead, providing information about lead, and lead-based paint abatement. Each household affected by the Lead-Based Paint Rule is provided with information on identifying and controlling lead-based paint hazards. Properties not affected by the Lead Based Paint Rule include the following:

- Housing built after 1977
- Zero-bedroom units
- Housing for the elderly (unless children live there)
- Housing for the handicapped (unless children live there)

The City has also incorporated HUD's Lead Safe Housing Rule (to protect children from the hazards of lead-based paint) into its Housing Rehabilitation Program administered by the Code Enforcement Division. Any residents cited for potential lead abatement is referred to the Housing Division for grant/loan programs to assist in mitigating that hazard.

### **Actions planned to reduce the number of poverty-level families**

The City continues to fund a robust public services program. Most years, funding is allocated at the maximum, 15% of the total CDBG allocation, to assist with reducing the number of families struggling with childcare concerns, preventative health services, family counseling and other types of critical supportive services. During FY 2016-17, in partnership with its non-profit partners, the City will be providing a variety of public and social services to residents living in poverty, including health services, counseling, educational programs, food distribution, academic and vocational training, youth services, and senior services.

### **Actions planned to develop institutional structure**

The City Manager's Office is responsible for the administration of the Community Planning and Development programs. Staff is specifically responsible for the administration, implementation, and the monitoring of programs funded with these sources. In conjunction with other City departments, such as Public Works, and Park, Recreation and Community Services, staff will continue to identify the community's greatest needs and allocate resources accordingly. Staff will continue to work with for-profit and non-profit developers and lenders to facilitate the improvement, preservation, and/or creation of affordable housing opportunities for low- to moderate-income households within the City. Furthermore, the City will continue to work on

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coordinating activities with County of San Bernardino agencies such as the Department of Homeless Services, the Department of Mental Health, and the San Bernardino County Housing Authority to continue to meet the needs of the City's special needs populations by providing services and affordable housing opportunities.

In addition, the City will continue to improve internal processes regarding the allocation and administration of all federal and state funded programs by identifying structural gaps and enhancing protocols to allow for greater accuracy in reporting and monitoring.

### **Actions planned to enhance coordination between public and private housing and social service agencies**

The City conducts extensive outreach to engage a wide range of non-profit agencies, groups and organizations to assist in the process of developing the Action Plan. The process includes:

1. Press releases and notices circulated in the City inviting residents to participate in the process.
2. E-mail notification to existing non-profit partners inviting them to participate in the plan process.
3. Public notices in the San Bernardino Sun advertising the Plan public comment and review period, non-profit application period, and plan adoption hearing.
4. Public application process for non-profit organizations based in the community.
5. Internal application process for City departments.
6. Discussions with departments to identify funding priorities.
7. Discussions of funding and public meetings, including Council meeting.

## Program Specific Requirements

AP-90 Program Specific Requirements – 91.220(l) (1, 2, 4)

The City of San Bernardino participates in HUD's CDBG, ESG, and HOME Programs; the following section provides program specific information relevant to the City.

### **Community Development Block Grant Program (CDBG)**

#### **Reference 24 CFR 91.220(l)(1)**

Projects planned with all CDBG funds expected to be available during the year are identified in the Projects Table. The following identifies program income that is available for use that is included in projects to be carried out.

- |  |           |
|--|-----------|
| 1. The total amount of program income that will have been received before the start of the next program year and that has not yet been reprogrammed.   | 0%        |
| 2. The amount of proceeds from section 108 loan guarantees that will be used during the year to address the priority needs and specific objectives identified in the grantee's strategic plan. | 0%        |
| 3. The amount of surplus funds from urban renewal settlements.   | 0%        |
| 4. The amount of any grant funds returned to the line of credit for which the planned use has not been included in a prior statement or plan.  | 0%        |
| 5. The amount of income from float-funded activities.  | 0%        |
| <b>Total Program Income:</b>   | <b>0%</b> |

### **Other CDBG Requirements**

- |   |    |
|---|----|
| 1. The amount of urgent need activities   | 0% |
| 2. The estimated percentage of CDBG funds that will be used for activities that benefit persons of low and moderate income. |    |

Overall Benefit - A consecutive period of one, two or three years may be used to determine that a minimum overall benefit of 70% of CDBG funds is used to benefit persons of low and moderate income. Specify the years covered that include this Annual Action Plan. (86% represents the total CDBG allocation minus payments for the City's inactive Section 108 Loan, \$728,376 or 14% of the total allocation).

**86.00%**

***HOME Investment Partnership Program (HOME)***

***Reference 24 CFR 91.220(l)(2)***

- 1. A description of other forms of investment being used beyond those identified in Section 92.205 is as follows:**

The City does not utilize forms of investment beyond those identified in 24 CFR 92.205.

- 2. A description of the guidelines that will be used for resale or recapture of HOME funds when used for homebuyer activities as required in 92.254, is as follows:**

The City's Homebuyer Assistance Program (HAP) will be administered by Neighborhood Housing Services of the Inland Empire (NHSIE). This activity will provide down-payment assistance to qualified first-time homebuyers, in the form of a 0%, deferred payment loan that is forgivable at the end of the affordability period. The affordability period will be between 5 to 10 years, depending on the amount of HOME funds provided. The maximum loan amount is the lesser of \$24,200 or 10% of the purchase price, and will be determined based on need. Since this activity provides a direct subsidy to the homebuyer, the City will utilize recapture provisions per §92.253. This will allow the original homebuyer to sell the property to any willing buyer during the period of affordability, and the City will recapture the HOME-assistance provided to the original homebuyer, plus 10% of the appreciation in the value of the home (10% equity-share). Recapture provisions will be imposed and enforced through a deed of trust and affordability covenant recorded against the property.

The City's Acquisition/Rehabilitation/Resale Program (ARR) provides loans to developers to acquire single-family homes to be rehabilitated and sold to qualified first-time homebuyers. Since the City only provides HOME assistance to develop the unit, and does not provide HOME funds as direct subsidy to homebuyers, the resale provisions per §92.254 are used. This means that if the homebuyer sells the HOME-assisted property during the affordability period, the property must be sold at an affordable price to another low-income homebuyer, who will use the property as his or her principal residence. To ensure continued affordability of the property, and enforce the resale provisions, an affordability covenant that runs with the land is recorded against the property.

- 3. A description of the guidelines for resale or recapture that ensures the affordability of units acquired with HOME funds? See 24 CFR 92.254(a)(4) are as follows:**

As stated above, the City's Homebuyer Assistance Program (HAP) will be administered by Neighborhood Housing Services of the Inland Empire (NHSIE). This activity will provide down-payment assistance to qualified first-time homebuyers, in the form of a 0%, deferred payment loan that is forgivable at the end of the affordability period. The affordability period will be between 5 to 10 years, depending on the amount of HOME funds provided. The maximum loan amount is the lesser of \$24,200 or 10% of the purchase price, and will

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be determined based on need. Since this activity provides a direct subsidy to the homebuyer, the City will utilize recapture provisions per §92.253. This will allow the original homebuyer to sell the property to any willing buyer during the period of affordability, and the City will recapture the HOME-assistance provided to the original homebuyer, plus 10% of the appreciation in the value of the home (10% equity-share). Recapture provisions will be imposed and enforced through a deed of trust and affordability covenant recorded against the property.

The City's Acquisition/Rehabilitation/Resale Program (ARR) provides loans to developers to acquire single-family homes to be rehabilitated and sold to qualified first-time homebuyers. Since the City only provides HOME assistance to develop the unit, and does not provide HOME funds as direct subsidy to homebuyers, the resale provisions per §92.254 are used. This means that if the homebuyer sells the HOME-assisted property during the affordability period, the property must be sold at an affordable price to another low-income homebuyer, who will use the property as his or her principal residence. To ensure continued affordability of the property, and enforce the resale provisions, an affordability covenant that runs with the land is recorded against the property.

**4. Plans for using HOME funds to refinance existing debt secured by multifamily housing that is rehabilitated with HOME funds along with a description of the refinancing guidelines required that will be used under 24 CFR 92.206(b), are as follows:**

The City does not plan to use HOME funds to refinance existing debt secured by multifamily housing that is rehabilitated with HOME funds.

***Emergency Solutions Grant (ESG) Reference 91.220(l) (4)***

**1. Include written standards for providing ESG assistance (may include as attachment)**

In the coordination with the Homeless Provider Network and San Bernardino County Homeless Partnership, the City has elected to fund the San Bernardino Homeless Access Center to assist with reducing the increasing number of homeless residing in the City. The City has also adopted the Homeless Intervention Action Plan as the City's leading policy document; the document also sets forth funding guidelines for homeless projects, including Emergency Solutions Grant (ESG) funding.

**2. If the Continuum of Care has established centralized or coordinated assessment system that meets HUD requirements, describe that centralized or coordinated assessment system.**

The Continuum of Care (Coca) is led by the County of San Bernardino, Department of Behavioral Services. The Coordinated Entry System conducted a pilot phase of development beginning July 2015 and has not been finalized. The CoC is working to implement a coordinated assessment system and centralized waiting list. The Needs

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Assessment Committee of the CoC appointed a subcommittee to undertake this project. Representatives from San Bernardino County Housing and Community Development Department, HOPE Team, Catholic Charities, Veteran's Affairs, Housing Authority, and various other providers sit on the committee.

During the pilot phase, the Coordinated Assessment tool was available in HMIS and the primary agencies serving populations in need of permanent supportive housing made placements based upon that prioritization in the pilot areas (which currently exclude the City of San Bernardino). The subcommittee is now working to overcome obstacles to placing all clients on a centralized waiting list. As the pilot phase report is published, the Coordinated Entry System will be implemented countywide with refinements from the pilot phase.

### **3. Identify the process for making sub-awards and describe how the ESG allocation available to private nonprofit organizations (including community and faith-based organizations).**

The City releases a Notice of Funding Availability (NOFA) and requests proposals for funding from local non-profits. The process is open and competitive. For Fiscal Year 2016/2017, The City released its NOFA on August 17, 2015 with a deadline from proposals of November 19, 2015. Staff reviews and rates the proposals and takes recommendations for funding to the Mayor and Common Council.

### **4. If the jurisdiction is unable to meet the homeless participation requirement in 24 CFR 576.405(a), the jurisdiction must specify its plan for reaching out to and consulting with homeless or formerly homeless individuals in considering policies and funding decisions regarding facilities and services funded under ESG.**

The City consults with the Interagency Council on Homelessness, which has not less than one former homeless member, in regards to funding recommendations.

### **5. Describe performance standards for evaluating ESG.**

The application process and selection criteria for ESG funding has been developed by City staff, approved by the City of San Bernardino Mayor and Common Council, in conjunction with members and partners of the CoC. Outcome measures (performance standards) are then developed for each sub recipient, based on their application, and reported through HMIS. The City also reviews performance with reimbursement requests quarterly or monthly, depending on the specific contract, and on-site monitoring visits take place at least once a year.