

CITY OF SAN BERNARDINO - CODE ENFORCEMENT DEPARTMENT

Fax: (909)384-5247

Phone: (909)384-5205

****RELEASE OF NOTICE OF PENDENCY POLICY****

DATE: _____

TO: _____

ATTN: _____

RE: _____

AREA CLERK: _____

If, AFTER INSPECTION OF THE PROPERTY, the Notice of Pendency Release has been approved, then -

- ❖ **Notice of Pendency Release Fees:**
 - ❖ **Base Charge 1 - 4 Units = \$180.00**
 - ❖ **Each Additional Unit = \$7.45**

You will be notified after the property has been inspected.

- ❖ **Fees payable at time of Release of Notice of Pendency.**
 - ❖ **If fees are to be paid through escrow, a written statement of same must be provided.**
- ❖ **This office will send the Release to the Recorder's Office.**
 - ❖ **Please supply name and address where recorded release is to be sent.**
- ❖ **Please provide a copy of the recorded document.**
- ❖ **Please notify this office if you wish to withdraw your request.**

***WHEN WE HAVE RECEIVED THE REQUIRED INFORMATION/DOCUMENTATION,
WE WILL PROCEED WITH THE INSPECTION PROCESS.***