

**PROPOSED SCHEDULE & PROCESS FOR MID-YEAR FY 13-14 BUDGET REVIEW,
AND
FY 14-15 BUDGET PREPARATION, REVIEW, AND ADOPTION**

*Paul
1/6/14 @
4:04 pm
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delivery*

Monday, January 6, 2014 – Mayor and Common Council Regular Meeting

- Review and approve proposed schedule and process for FY 13-14 mid-year budget review and FY 14-15 budget preparation, review and adoption

January – February, 2014 – City Manager to meet with all department heads to review current departmental budgets for FY13-14, recommendations for actions to generate further savings/control cost in FY 13-14, and initial review of departmental priorities, work plans and budgets for FY 14-15.

Monday, February 10, 2014 – Mayor and Common Council Workshop

- New elected officials (to be sworn-in March 3, 2014) invited to participate
- Update on status of FY13-14 and City's current financial status
- Report on expected ending financial position on June 30, 2013
- Review and discuss recommendations for mid-year FY13-14 budget adjustments and actions

Tuesday, February 18, 2014 – Mayor and Common Council Regular Meeting (Monday is a holiday)

- Adopt recommended mid-year FY 13-14 budget adjustments and actions

Monday, February 24, 2014 – Mayor and Common Council Budget Workshop

- New elected officials (to be sworn-in March 3, 2014) invited to participate
- Review and discuss Best Practices for Municipal Budgeting and Financial Management
- Review and discuss proposed Guiding Budget and Financial Management Principles for Adoption by the City of San Bernardino

Monday, March 3, 2014 – Mayor and Common Council Regular Meeting

- Swearing-in for newly elected and re-elected city officials: Mayor, 1st Ward, 2nd Ward, 4th Ward, and 5th Ward.

Monday, March 10, 2014 – Mayor and Common Council Special Meeting

- Adopt recommended Budgeting Best Practices and Guiding Principles for City of San Bernardino

March – April, 2014 – City Manager, Director of Administrative Services, department heads, and financial consultants prepare recommended priorities, work plans, and budgets for FY 14-15.

April – May, 2014 – Budget Workshops and Hearings with Mayor and Common Council

June 2014 – FY 14-15 Budget Adoption

*— ITEM 7 A —
New Business - Revised
1/6/14*