

MINUTES
BOARD OF WATER COMMISSIONERS
OF THE CITY OF SAN BERNARDINO

REGULAR MEETING

January 5, 2016

Water Reclamation Plant Conference Room

399 Chandler Place

San Bernardino, California

9:30 a.m.

The Regular Meeting of the Board of Water Commissioners of the City of San Bernardino was called to order by President Callicott at 9:30 a.m. on December 1, 2015 in the Water Reclamation Conference Room, 399 Chandler Place, San Bernardino, California.

ROLL CALL: Roll call was taken by the Secretary with the following being present: President Callicott; Commissioners Fernández, Hendrix, and Mlynarski; staff Aldstadt, Ohama, Claus, Guerrero, and Willoughby; Henry Empeño, City Attorney's Office; Pat Rogers, Information Technology Manager; Amy Smith, Executive Secretary.

Commissioner Valles arrived at 9:36 a.m.

Members of the Public: Jose Martinez, East Valley Water District
 Timothy Curran, Student, Cal Poly Pomona

1. CLOSED SESSION: President Callicott adjourned the Regular Meeting of the Board of Water Commissioners to a Closed Session. At 9:40 a.m., the Regular Meeting of the Board of Water Commissioners was recessed and a Closed Session was called to order in accordance with the following Government Code Sections:

B. Conference with legal counsel – anticipated litigation – significant exposure to litigation – pursuant to Subdivision (b) (1), (2), (3) (A-F) of Government Code Section 54956.9.

1. Claim No. 15-213 – Mario and Janet Bruton - upon motion by Commissioner Valles, duly seconded by Commissioner Hendrix, it was unanimously voted to deny the claim and submit to our insurance company for further defense.

C. Conference with legal counsel – anticipated litigation – initiation of litigation – pursuant to subdivision (d) (4) of Government Code Section 54956.9. One item was added to Closed Session. No action was taken at this time.

F. Conference with labor negotiator – pursuant to Government Code Section 54957.6(a).

1. Agency designated representative: Robin Ohama, Deputy General Manager
Employee organization: San Bernardino Water Department Employees Association – General Unit

No action was taken at this time.

3. PROMOTION: Kimberly Chacon, Office Assistant, Range 128, to the position of Bilingual Customer Service Representative I, Section 2060, Range 133, ratified effective December 14, 2015. This position was in the budget and based on the needs and staffing for this section, the position was justifiable under the budget.

END OF CONSENT CALENDAR

4. ADDITIONS TO THE AGENDA: None.
5. NOVEMBER 2015 DROUGHT MONITORING REPORT: This report continued to monitor and track the effects of the ongoing drought by monitoring groundwater levels in select wells located in the Department's service area. The Board implemented Stage IIA extreme mandatory restrictions as a result of the State Water Resources Control Board (SWRCB) emergency regulations. **(INFORMATION ONLY)**
6. REPORTS:
- A. Report of the President: None
 - B. Report of the Commissioners: None
 - C. Report of the Directors: None
 - D. Report of the General Manager: None
7. PUBLIC COMMENTS: This is the time specified for public comments concerning specific items not on the agenda or matters of general interest. There being none, the matter was closed.
8. ADJOURN MEETING: The meeting adjourned at 10:24 a.m. to the next Regular Meeting to be held on Tuesday, January 19, 2016, at 9:30 a.m. in Margaret H. Chandler Water Reclamation Plant Conference Room, 399 Chandler Place, San Bernardino, California, 92408.

BY:



ROBIN L. OHAMA
Deputy City Clerk & Ex-Officio Secretary

BY:



TONI CALLICOTT
President

ROLL CALL: Roll call was taken with the following present: President Callicott; Commissioners Fernández, Hendrix, and Mlynarski; staff Aldstadt, Ohama, Claus, Guerrero, and Willoughby; Henry Empeño, City Attorney's Office; Amy Smith, Executive Secretary.

ADJOURN CLOSED SESSION: At 10:22 a.m., the Closed Session of the Board of Water Commissioners adjourned to the Regular Meeting of the Board of Water Commissioners in the Water Department Board Room.

ROLL CALL: Roll call was taken by the Secretary with the following being present: President Callicott; Commissioners Fernández, Hendrix, and Mlynarski; staff Aldstadt, Ohama, Claus, Guerrero, and Willoughby; Henry Empeño, City Attorney's Office; Pat Rogers, Information Technology Manager; Amy Smith, Executive Secretary.

2. ANNOUNCEMENTS BY MEMBERS OF THE BOARD OF WATER

COMMISSIONERS: None

3. CONSENT CALENDAR: Upon motion by Commissioner Hendrix, duly seconded by Commissioner Mlynarski, it was voted to approve the following Consent Calendar, Agenda Items 3A through 3E3:

A. WAIVE FULL READING OF RESOLUTIONS: Waive full reading of the resolutions on the regular or supplemental agendas of the Board of Water Commissioners.

B. PAYROLL

	<u>Water Fund</u>	<u>Sewer Fund</u>	<u>Total</u>
Claims: 266842-267154			
Accounts Payable	\$2,720,773.38	\$647,363.95	\$3,368,137.33
Gross Payroll: 11/16/15- 12/13/15	<u>517,371.37</u>	<u>374,510.87</u>	<u>891,882.24</u>
TOTALS	<u>\$3,238,144.75</u>	<u>\$1,021,874.82</u>	<u>\$4,260,019.57</u>

Payroll for the pay period November 30, 2015 to Dec 13, 2015.

C. CONTRACTS AND BILLS: Contracts and bills presented at this meeting.

D. MINUTES: December 1, 2015

E. PERSONNEL ACTIONS:

1. APPOINTMENT: Raymundo Ramirez, Water Reclamation Trainee, Section 4020, Range 128, effective January 4, 2016. This position was in the budget and based on the needs and staffing for this section, the position was justifiable under the budget.

2. PROMOTION: Beverly Castelazo, Customer Service Representative I, Range 133, to the position of Customer Service Representative II, Section 2060, Range 137, ratified effective December 14, 2015. This position was in the budget and based on the needs and staffing for this section, the position was justifiable under the budget.