



ADJOURN CLOSED SESSION: At 10:51 a.m., the Closed Session of the Board of Water Commissioners adjourned to the Regular Meeting of the Board of Water Commissioners in the Water Department Board Room.

ROLL CALL: Roll call was taken by the Secretary with the following being present: President Callicott; Commissioners Fernández, and Mlynarski; staff Aldstadt, Ohama, Claus, Guerrero, Shepardson, and Willoughby; Henry Empeño, City Attorney's Office; Patrick Sanchez, Sr. Business Systems Analyst; Amy Smith, Executive Secretary.

Absent: Commissioner Hendrix

2. ANNOUNCEMENTS BY MEMBERS OF THE BOARD OF WATER

COMMISSIONERS: None

3. CONSENT CALENDAR: Upon motion by Commissioner Valles, duly seconded by Commissioner Fernández, it was voted to approve the following Consent Calendar, Agenda Items 3A through 3F:

A. WAIVE FULL READING OF RESOLUTIONS: Waive full reading of the resolutions on the regular or supplemental agendas of the Board of Water Commissioners.

B. PAYROLL

	<u>Water Fund</u>	<u>Sewer Fund</u>	<u>Total</u>
Claims: 267468-267718			
Accounts Payable	\$3,035,046.91	\$1,369,266.29	\$4,404,313.20
Gross Payroll: 12/14/15- 12/27/15	258,823.08	197,377.66	456,200.74
TOTALS	<u>\$3,293,869.99</u>	<u>\$1,566,643.95</u>	<u>\$4,860,513.94</u>

Payroll for the pay periods December 14, 2015 through December 27, 2015; and December 28, 2015 through January 10, 2016.

C. CONTRACTS AND BILLS: Contracts and bills presented at this meeting.

D. MINUTES: January 5, 2015

E. PERSONNEL ACTIONS:

1. APPOINTMENT: Maria Nazarian, Bilingual Customer Service Representative I, Section 2060, Range 133, effective January 19, 2016. This position was in the budget and based on the needs and staffing for this section, the position was justifiable under the budget.

2. PROMOTION: Ted Brunson, Engineering Technician, Range 147, to the position of Associate Engineer, Range 162, ratify effective January 18, 2016. This position was in the budget and based on the needs and staffing for this section, the position was justifiable under the budget.

- F. NOTICE OF COMPLETION – CONTRACT NO. 1616 – RIX TERTIARY FILTER PUMP SYSTEM MODIFICATIONS PROJECT (CO 00155): The final acceptance date of October 15, 2015, directed staff to file a Notice of Completion, and release the retention in accordance with Contract No. 1616.

*END OF CONSENT CALENDAR*

4. ADDITIONS TO THE AGENDA: None.
5. APPROVAL OF EQUIPMENT PURCHASE AND INSTALLATION BY BEST PUMP AND DRILLING, INC. FOR MT. VERNON WELL REHABILITATION: Water Department staff issued a Request for Qualifications under Specification No. 1640 – Well Rehabilitation Assessment and Repair in December 2014. As a result, in February 2015, four (4) well rehabilitation contractors were pre-qualified. Staff requested rehabilitation proposals for the Mt. Vernon Well from these pre-approved contractors.

Rehabilitation of the Mt. Vernon Well was prompted by declining water levels in the groundwater basin due to the ongoing drought, equipment degradation, and a loss of efficiency. Furthermore, during the design phase, it was discovered that the 83 year old well has a 20-foot vertical deviation, making the installation of an above ground vertical turbine pump very difficult, if not impossible.

Best Pump and Drilling, Inc. was responsive and provided the lowest quotation in the amount of \$73,543.00. Due to the critical nature of this well with respect to its typical use and need for reliable water supply, staff requested Board approval of this work prior to staff procuring the equipment.

Staff recommended that this expenditure be approved from existing funds in the FY 2015/16 Capital Budget under Annual Well Rehabilitation (CO 10755) with available funding of approximately \$463,000.00. Furthermore, Southern California Edison would provide an incentive rebate to the Department upon project completion of approximately \$11,500.00 to offset the capital costs.

Upon motion by Commissioner Mlynarski, duly seconded by Commissioner Valles, it was unanimously voted to approve the equipment and installation from Best Pump and Drilling, Inc. in the amount of \$73,543.00.

6. DECEMBER 2015 DROUGHT MONITORING REPORT: This report continued to monitor and track the effects of the ongoing drought by monitoring groundwater levels in select wells located in the Department's service area. The Board implemented Stage IIA extreme mandatory restrictions as a result of the State Water Resources Control Board (SWRCB) emergency regulations. **(INFORMATION ONLY)**
7. STRATEGIC PLANNING WORKSHOP: The Board of Water Commissioners and Staff conducted a Strategic Planning Workshop to discuss future development for the Water Department. **(INFORMATION ONLY)**
8. REPORTS:

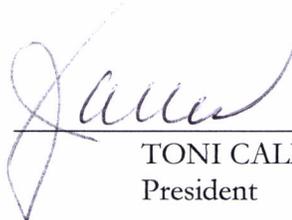
A. Report of the President: None

- B. Report of the Commissioners: None
- C. Report of the Directors: None
- D. Report of the General Manager:

General Manager Aldstadt congratulated Henry Empeño on his retirement from the City of San Bernardino City Attorney's Office after 27 years of service effective February 15, 2016. Mr. Empeño stated Steven Graham will be assigned to the Water Department as his replacement.

- 9. PUBLIC COMMENTS: This is the time specified for public comments concerning specific items not on the agenda or matters of general interest. There being none, the matter was closed.
- 10. ADJOURN MEETING: The meeting adjourned at 2:02 a.m. to the next Regular Meeting to be held on Tuesday, February 2, 2016, at 9:30 a.m. in Margaret H. Chandler Water Reclamation Plant Conference Room, 399 Chandler Place, San Bernardino, California, 92408.

BY:



TONI CALLICOTT  
President

BY:



ROBIN L. OHAMA  
Deputy City Clerk & Ex-Officio Secretary