

MINUTES
 BOARD OF WATER COMMISSIONERS
 OF THE CITY OF SAN BERNARDINO

REGULAR MEETING
 February 16, 2016
 Water Reclamation Plant Conference Room
 399 Chandler Place
 San Bernardino, California
 9:30 a.m.

The Regular Meeting of the Board of Water Commissioners of the City of San Bernardino was called to order by President Callicott at 9:31 a.m. on February 16, 2016 in the Water Reclamation Conference Room, 399 Chandler Place, San Bernardino, California.

ROLL CALL: Roll call was taken by the Secretary with the following being present: President Callicott; Commissioners Valles, Fernández, Hendrix, and Mlynarski; staff Aldstadt, Ohama, Claus, Guerrero, Shepardson, and Willoughby; Steven Graham, City Attorney's Office; Josh Valdez, Sr. Network Analyst; Amy Smith, Executive Secretary.

Members of the Public: James Morales, East Valley Water District
 Jose Martinez, East Valley Water District

1. CLOSED SESSION: None
2. ANNOUNCEMENTS BY MEMBERS OF THE BOARD OF WATER COMMISSIONERS: None
3. CONSENT CALENDAR: Upon motion by Commissioner Valles, duly seconded by Commissioner Hendrix, it was voted to approve the following Consent Calendar, Agenda Items 3A through 3G:

A. WAIVE FULL READING OF RESOLUTIONS: Waive full reading of the resolutions on the regular or supplemental agendas of the Board of Water Commissioners.

B. PAYROLL

	<u>Water Fund</u>	<u>Sewer Fund</u>	<u>Total</u>
Claims: 267941-268287			
Accounts Payable	\$2,747,048.16	\$920,490.55	\$3,667,538.71
Gross Payroll: 01/11/16 – 01/24/16	246,336.55	181,386.05	427,722.60
TOTALS	<u>\$2,993,384.71</u>	<u>\$1,101,876.60</u>	<u>\$4,095,261.31</u>

Payroll for the pay period January 25, 2016 through February 7, 2016.

- C. CONTRACTS AND BILLS: Contracts and bills presented at this meeting.
- D. MINUTES: February 2, 2016

- E. PERSONNEL ACTION – PROMOTION: Antonio Dupre, Water/Water Reclamation Worker, Range 124, to the position of Water Utility Worker I, Range 132, ratified effective February 8, 2016. This position was in the budget and based on the needs and staffing for this section, the position was justifiable under the budget.
- F. RESOLUTION NO. 879: A RESOLUTION OF THE BOARD OF WATER COMMISSIONERS OF THE CITY OF SAN BERNARDINO RECOGNIZING STEVEN LEDBETTER FOR MORE THAN THIRTY YEARS OF DEDICATED SERVICE TO THE CITY OF SAN BERNARDINO MUNICIPAL WATER DEPARTMENT.
- G. RESOLUTION NO. 880: A RESOLUTION OF THE BOARD OF WATER COMMISSIONERS OF THE CITY OF SAN BERNARDINO RECOGNIZING ELEANOR CARUSO FOR MORE THAN EIGHTEEN YEARS OF DEDICATED SERVICE TO THE CITY OF SAN BERNARDINO MUNICIPAL WATER DEPARTMENT.

END OF CONSENT CALENDAR

- 4. ADDITIONS TO THE AGENDA: None.
- 5. APPROVAL TO QUITCLAIM AN EXISTING EASEMENT LOCATED NORTHWEST OF THE CORNER OF PALM AVENUE AND INDUSTRIAL PARKWAY: The San Bernardino Municipal Water Department (Department) was contacted by Shartsis Friese LLP on behalf of their client 5959 Palm Avenue Investors LLC, a Delaware Limited Liability Company (Developer), and requested that all Grantor's reserved easement rights in that certain deed from the Muscoy Water Company to Inland Properties Inc. be released. The easement was located on two (2) parcels identified as APN 0266-041-82 and APN 0266-041-083, near the northeast corner of Palm Avenue and Industrial Parkway.

The Department previously received all rights to Muscoy Water Company through acquisition of the San Bernardino Water Utilities Corporation. The Department currently owns and operates water pipelines in both Palm Avenue and Industrial Parkway with frontage along the referenced parcels; therefore the easement was no longer required.

Upon motion by Commissioner Mlynarski, duly seconded by Commissioner Hendrix, it was unanimously voted to approve the request from 5959 Palm Avenue Investors LLC, a Delaware Limited Liability Company to have the Department's reserved easement Quitclaim within the property known as APN 0266-041-082 and 0266-041-083. The Secretary was authorized to submit the Quitclaim Deed to the Mayor and Common Council for approval and recordation.

- 6. REPORT ON WATER DEPARTMENT INVESTMENTS – QUARTER ENDING DECEMBER 31, 2015: Staff recommended that the Board of Water Commissioners receive and file the Investment Report for the quarter ending December 31, 2015. **(INFORMATION ITEM ONLY)**
- 7. JANUARY 2016 DROUGHT MONITORING REPORT: This report continued to monitor and track the effects of the ongoing drought by monitoring groundwater levels in select wells located in the Department's service area. The Board implemented Stage IIA

extreme mandatory restrictions as a result of the State Water Resources Control Board (SWRCB) emergency regulations. **(INFORMATION ONLY)**

8. REPORTS:

A. Report of the President: None

B. Report of the Commissioners: None

C. Report of the Directors: None

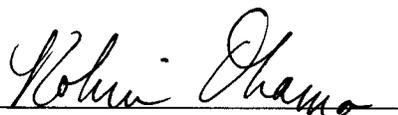
D. Report of the General Manager:

1. General Manager Aldstadt reported that she met with Mayor Davis, Commissioner Valles, along with Andy Belknap and Cathy Standiford of Management Partners regarding City Charter changes. An item on the Mayor and Common Council (MCC) Agenda for February 19, 2016 stated that the MCC would consider various Charter recommendations.
2. General Manager Aldstadt reported that the Department submitted comments to the East Valley Water District Environmental Impact Report.

9. PUBLIC COMMENTS: This is the time specified for public comments concerning specific items not on the agenda or matters of general interest. There being none, the matter was closed.

13. ADJOURN MEETING: The meeting adjourned at 9:55 a.m. to the next Regular Meeting to be held on Tuesday, March 1, 2016, at 9:30 a.m. in Margaret H. Chandler Water Reclamation Plant Conference Room, 399 Chandler Place, San Bernardino, California, 92408.

BY: 
TONI CALLICOTT
President

BY: 
ROBIN L. OHAMA
Deputy City Clerk & Ex-Officio Secretary