

**SAN BERNARDINO CITY LIBRARY FOUNDATION**



**BOARD OF DIRECTORS' MEETING  
Agenda for September 19, 2016**

1. Call to Order/ Roll Call
2. Approval of Minutes for July 18, 2016 Board of Directors Minutes
3. President's Report: **Cliff Peters** – Public Statement; etc.
4. Library Director's Report: **Ed Erjavek** – Update on Library status & events, Approval to issue Friends of the Library \$450 TechSoup check, etc.
5. Financial Report: **Robert Rego** – August 2016 Investment Report, August 2016 Cash Flow, 2016-2017 Draft Budget, July-August Balance Sheet, July-August Income Statement, July Cash Flow, Workers' Comp. Audit (Current policy payroll @ \$21,246), Transfer of \$14,415.54 from Fundraiser to Operating account, etc.
6. Committee Reports
  - a. Executive Directors' Committee: **Cliff Peters** – Employee's Merit Review, Board Approval of Merit Increase, No September meeting.
  - b. Investment & Finance Committee: **Robert Rego** – Electronically approval the transfer of investment funds of \$100,000, Board Approval of Statement of Investment Policy, Next meeting scheduled for November 3rd.
  - c. Ad Hoc Fundraiser Committee: Volunteer/Appoint a "chair", Participation in Give BIG Fundraiser? Applying for Raffle license? etc.
  - d. Ad Hoc Liaison Committee: **Cliff Peters/Joyce Payne** – Board of Trustees' August 4<sup>th</sup> and September 8<sup>th</sup> meetings.
7. Unfinished Business:
8. New Business: Draft Annual Appeal Fundraiser letter, Signatures required for acknowledge receipt of the SBCLF's Policies & Procedures, Recruiting New Prospective Directors
9. Announcements: Our next meeting is scheduled for Monday, October 17, 2016.
10. Adjournment: \_\_\_\_\_ pm

