

# SAN BERNARDINO CITY LIBRARY FOUNDATION



## **BOARD OF DIRECTORS' MEETING Agenda for October 17, 2016**

1. Call to Order/ Roll Call
2. Approval of Minutes for September 19, 2016 Board of Directors Minutes
3. President's Report: **Cliff Peters** – Office Manager's Vacation, etc.
4. Library Director's Report: **Ed Erjavek** – Update on Library status & events, etc.
5. Special Presentation: **Deborah Anderson**, CFP – Topics to include investment holdings, thoughts on the investments, etc.
6. Financial Report: **Robert Rego** – September: Balance Sheet, Profit & Loss Report, Cash Flow, Investment Report, QuickBooks Enhanced Payroll Subscription Renewal, etc.
7. Committee Reports
  - a. Executive Directors' Committee: No meeting held in October.
  - b. Investment Committee: Next meeting is scheduled for Thursday, November 3<sup>rd</sup>.
  - c. Ad Hoc Fundraiser Committee: Give BIG registration of \$100 and raffle license for \$20 were completed.
  - d. Ad Hoc Liaison Committee: **Cliff Peters/Joyce Payne** – Board of Trustees' October 13<sup>th</sup> meeting.
8. Unfinished Business: Board Approval of 2016-2017 Budget, Employee's Merit Review/Merit Increase, Board Approval of Statement of Investment Policy
9. New Business: Review/Approve a revised job description for the Office Manager position
10. Announcements: Our next meeting is scheduled for Monday, November 21, 2016.
11. Adjournment: \_\_\_\_\_ pm

