Commercial Cannabis Business – Zoning Verification Letter

Applications may be filed Monday through Thursday between the hours of 7:30 a.m. and 5:00 p.m. and Friday between the hours of 7:30 a.m. and 4:00 p.m.

This form is to ensure the location of the proposed Commercial Cannabis Business meets the City of San Bernardino MC§ 5.10.025 relating to zoning, sensitive use buffers and locational requirements. The review process takes approximately ten (10) working days and will not be completed over the counter.

The issuance of this Zoning Verification Letter does not imply written evidence of permission, of a permit or entitlement, given by the City of San Bernardino or any of its officials to operate a Commercial Cannabis Business.

* Only one (1) business location will be reviewed per request *

APPLICANT NAME: ________________________________

Project Address / Location: ________________________________

Assessor’s Parcel Number [APN]: ________________________________

Zoning District: ________________________________ (may be obtained through following link: www.sbcity.org/PublicZoningMap)

SUBMITTAL REQUIREMENTS

Area Map (see example on reverse)

- Location of subject property
- Location of all highways, streets and alleys within a distance of 600 feet from the exterior boundaries of the subject property
- Location of all lots and parcels of land within a distance of 600 feet from the exterior boundaries of the subject property
- One copy of the Area Map shall identify the existing uses of all lots and parcels of land on the map

Note: Tools that may be used are: www.sbcity.org/PublicZoningMap or www.google.com/maps/

PREFERRED METHOD TO RECEIVE DETERMINATION:

Mailing Address: ________________________________

City: ________________________________ State: ____________ Zip Code: ________

Email Address: ________________________________ Phone Number: ________________________________

Signature ________________________________ Date ________________________________

OFFICE USE ONLY

Date Filed: ________________________________ Previous Case: ________________________________ Case Number: ________________________________

Receipt Number: ________________________________ Fees: ________________________________ Submitted To: ________________________________
A) Location of Subject Property. Identify the use (i.e. warehouse, retail, etc.)
B) Location of all highways, street and alleys within a distance of 600’ from exterior boundaries of subject property.
C) Location of all lots and parcels of land within a distance of 600’ from exterior boundaries of the subject property.
D) Identify the existing uses (i.e. house, school, park, youth center, etc.) of all lots and parcels of land. Note: “Building” is not a use.

Note: Tools that may be used are: www.sbcity.org/PublicZoningMap or www.google.com/maps/