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LOT LINE ADJUSTMENT APPLICATION **SUBMITTAL REQUIREMENTS**

- **FOR LOT LINE ADJUSTMENT FEES, PLEASE REFER TO THE CURRENT PLANNING AND PUBLIC WORKS FEE SCHEDULES. MAKE CHECKS PAYABLE TO THE CITY OF SAN BERNARDINO.**
- **PRELIMINARY TITLE REPORT.**
- **LEGAL DESCRIPTIONS OF EACH PARCEL BEFORE THE LOT LINE ADJUSTMENT. THE DESCRIPTION MUST BE PREPARED BY A REGISTERED CIVIL ENGINEER LICENSED BEFORE JANUARY 1, 1982 OR BY A LICENSED PROFESSIONAL LAND SURVEYOR.**
- **LEGAL DESCRIPTIONS OF EACH OF THE PARCELS AFTER THE LOT LINE ADJUSTMENT. THE DESCRIPTION MUST BE PREPARED BY A REGISTERED CIVIL ENGINEER LICENSED BEFORE JANUARY 1, 1982 OR BY A LICENSED PROFESSIONAL LAND SURVEYOR.**
- **OWNERS CERTIFICATE SIGNED AND NOTARIZED.**
- **SKETCH OF THE PROPERTY SHOWING THE PARCELS MUST BE PREPARED BY A REGISTERED CIVIL ENGINEER LICENSED BEFORE JANUARY 1, 1982 OR BY A LICENSED PROFESSIONAL LAND SURVEYOR.**
- **THE CERTIFICATE OF COMPLIANCE PAGE WILL BE PREPARED BY THE CITY OF SAN BERNARDINO. THE SAMPLE IS PROVIDED SO THE INFORMATION NEEDED FOR ITS COMPLTION CAN BE PROVIDED.**
- **THE PLANNING DEPARTMENT “LLA” NUMBER AFIXED TO THE DOCUMENTS AS SHOWN IN THE SAMPLES.**
- **CONFORMING DEEDS FOR EACH OF THE PARCELS ADJUSTED.**