



Construction & Demolition Waste Recycling Program Information Sheet

The City of San Bernardino has established a Construction and Demolition (C&D) Waste Recycling Program per Ordinance MC-1332 and Resolution No. 2010-325 to help in diverting C&D waste from landfills and also to comply with mandates of the California Department of Resources Recycling and Recovery (CalRecycle). The City diversion requirement is 50%, which means that certain projects are required to divert 50% of the total C&D waste tonnage at a project site from landfills.

1. **What projects are required to divert C&D debris?**

The following projects are required to submit a Construction and Demolition Waste Recycling and Disposal Report Summary and Security Deposit.

- Building Permit with valuation \$150,000 or greater
(Re-model, addition, alteration, new construction)
- Demolitions of buildings and structures regardless of cost

2. **What projects are not required to divert C&D debris?**

The following types of projects are not required to divert C&D debris and consequently are not required to submit a Construction and Demolition Waste Recycling and Disposal Report Summary or a security deposit:

- Work for which only a plumbing, electrical, mechanical permit or combination thereof
- Seismic tie-down projects
- Installation of patio
- Installation of pre-fabricated accessories such as signs or antennas
- Residential pool and spa
- Re-roof projects, block walls, retaining wall
- Other work that will not produce significant quantities of construction or demolition waste as approved by the Director of Public Services or his or her designee.

3. **How much is the Security Deposit?**

- **0.25% of total project cost (not to exceed \$10,000)**

4. **What steps are involved in the Recycling Program?**

Follow the steps below if your project is required to divert C&D debris:

Step 1 - Submit an Administration Fee (\$34.00) and a Security Deposit with your Building or Demolition permit application.

Step 2 – During construction/demolition, gather data for your Construction and Demolition Waste Recycling and Disposal Report Summary. You are required to keep all weight tags, gate receipts, and/or invoices necessary to document actual quantities of materials generated, reused, recycled, and/or disposed of throughout your project, as well as facilities or service providers used.

Step 3 – Complete and submit a Construction and Demolition Waste Recycling and Disposal Report Summary. You will need to attach all documentation gathered in Step 2 to the Construction and Demolition Waste Recycling and Disposal Report Summary. The Report Summary must be completed within sixty (60) days after completion of your project. Mail or deliver the completed Report Summary, with the required documentation to:

City of San Bernardino
Integrated Waste Management Division
Attn: Environmental Projects
300 North "D" Street
San Bernardino, CA 92418

Step 4 – The City will refund your Security Deposit if you have diverted at least the City of San Bernardino's Diversion Requirement of 50%. Please note that your Security Deposit will be forfeited if the City does not receive your completed Construction and Demolition Waste Recycling and Disposal Report Summary within sixty (60) days after receiving the Building Inspector's sign-off for the final inspection of your project.

5. Who can I contact for more information?

- The City of San Bernardino Integrated Waste Management Department will provide assistance to applicants in developing and implementing a Construction and Demolition (C&D) Waste Recycling Program.
- Should you have any questions regarding this form, or the C&D Waste Recycling Program, please call the City of San Bernardino at (909) 384-5549.
- Forms may be accessed online under "Departments", "Public Works", "Integrated Waste Management", under "Environmental Projects"
- www.ci.san-bernardino.ca.us/depts/publicworks/integrated_waste_management/environmental_projects/default.asp